

**Town of Northumberland  
Town Board Meeting  
October 10, 2024**

The Regular Monthly Meeting of the Northumberland Town Board was called to order by Supervisor Willard Peck@ 8:06 AM. Following the salute to the flag, a roll call was taken. Those attending included Supervisor Willard Peck; Councilman Paul Bolesh; Councilman John DeLisle and Councilwoman Patricia Bryant. Councilman George Hodgson was absent. Also attending were Clerk Denise Murphy, Town Attorney David Brennan, and Building Inspector Michael Terry.

**PUBLIC PARTICIPATION**

There were no comments from the public.

**APPROVAL OF MINUTES**

1. Councilwoman Patricia Bryant made a motion to approve the minutes of the September 12, 2024 Regular Monthly Meeting. Councilman John DeLisle seconded the motion.

Supervisor Willard Peck – “Aye”  
Councilman Paul Bolesh – “Abstain”  
Councilman John DeLisle – “Aye”  
Councilwoman Patricia Bryant – “Aye”                      Motion Approved

**CORRESPONDENCE**

1. Dog Control Officer’s Report: Ed Cross, Animal Control, submitted his September Dog Control Report. Mr. Cross answered six (6) Complaints, issued two (2) Warnings, and had two (2) Bite Cases.

**NEW BUSINESS**

1. Application for Planned Unit Development District on Route 4 N (SBL: 157.-1-9.23 & 157.-1-9.221): Anthony Vaccarielli, Tricity Associates LLC and Tricity Systems LLC and Michael Bouchard, Project Assistant, presented their proposed project. Mr. Bouchard stated that the proposed project name is “Liberty Mill Landing”, and the total acreage is 6.151 acres +/- . The proposed project would initially involve fifty apartments and could increase to two hundred apartments. The proposed dwelling would involve multiple floors. Presently the property is in the Hamlet District. Mr. Vaccarielli stated that he is exploring the possibility of extending Municipal sewer and water from the Village of Schuylerville since it ends five hundred feet from the proposed project. Mr. Vaccarelli is also looking at the feasibility of pre-engineered septic system package. It was the consensus of the Town Board that some of the issues regarding this proposed project are water and septic and being in the Hudson River Overlay District. Councilwoman Patricia Bryant questioned if the Schuyler Hose Fire Department had a tanker with a ladder. It was the consensus of the Town Board Members to have the Planning Board give their thoughts on the proposed project and the

**Town of Northumberland  
Town Board Meeting  
October 10, 2024**

Northumberland Town Board has no position currently. The Town Attorney stated that if the Planning Board approved the Concept, it would come back to the Town Board for a Public Hearing on a Planned Unit Development (PUD) and if approved, it would go back to the Planning Board for a Site Plan Review. Michael Terry, Building Inspector stated that he will put this application on the Planning Board Agenda for their Meeting on October 28<sup>th</sup>.

2. 2024 Saratoga County Trails Grant Award: The Town of Northumberland received a letter from Saratoga County Department of Planning & Economic Development that Saratoga County Board of Supervisor (Resolution 211-2024) has awarded the Town of Northumberland a Saratoga County Trails Grant in the amount of \$10,000 for the Meadow in the Sky Trail – Hudson Crossing project. Councilman Paul Bolesh made a motion authorizing Supervisor Peck to sign an Agreement between the “County of Saratoga” and “Town of Northumberland” regarding the Saratoga County Trails Program in the amount of \$10,000. Councilman John DeLisle seconded the motion. All in favor, motion carried.

3. 2025 Town Budget: Supervisor Willard Peck presented the 2025 Town Budget. Supervisor Peck stated that the Town below the 2 % Tax Cap. Supervisor Peck stated that again there is no General Tax. Supervisor Peck gave the employees a 4% increase. Supervisor Peck budgeted employees a cost-of-living raise. Supervisor Peck budgeted Town Justices a slightly higher increase to get them closer to similar Courts in Saratoga County Councilman John DeLisle made a motion to hold the Public Hearing on the 2025 Town Budget on November 7, 2024. Councilwoman Patricia Bryant seconded the motion. All in favor, motion carried.

4. Northumberland Entrance Signs: Councilman Paul Bolesh and Town Clerk Denise Murphy have been working with Tim Rodrigue, T.R. Signs and Graphics regarding a quote to design and make an Entrance sign for our main road entering the Town of Northumberland. A design was given to the Town Board Members for their thoughts. The signs would be six feet by three feet. Councilman Bolesh stated that he is recommending the entrance to the Town on Leonard Street, Wilton-Gansevoort Road, Route 50, and Route 4N. The cost per sign is \$1,750.00 Councilman Bolesh stated that he would take a ride to verify that there was ample space to have these signs installed without obstructing sight and/or infringe on the property owner. Councilman John DeLisle made a motion to purchase four signs, if space allows, for a cost of \$1,750.00 per sign. Councilwoman Patricia Bryant seconded the motion. All in favor. Motion carried.

5. JCAP Grant: The Court would like permission for the Northumberland Town Court to apply for a Justice Court Assistance Program (JCAP) Grant for 2024 – 2025. The court would like to purchase an Ergotron Workfit Corner Standing Desk Converter and Logitech Combo, wireless keyboard, and mouse. The total would be \$ 608.99. Councilwoman Patricia Bryant introduced Resolution # 55 of 2024

**Town of Northumberland  
Town Board Meeting  
October 10, 2024**

**WHEREAS**, the Town of Northumberland Court is requesting authorization from the Town Board to apply for funding from the Justice Court Assistance Program (JCAP) during the upcoming grant cycle, now therefore be it

**RESOLVED**, that the Board of the Town of Northumberland authorizes the Northumberland Town Court to apply for a JCAP Grant in the 2024-2025 grant cycle up to \$608.99.

Councilman John DeLisle seconded the introduction of Resolution # 55 of 2024. .

Supervisor Willard Peck – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman John DeLisle – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution # 55 of 2024 Adopted

6. Saratoga County Magistrates Meeting: Town Clerk Denise Murphy asked if the Town Hall could be closed on October 29<sup>th</sup> from 6 – 8 PM. The Saratoga County Magistrates and their clerks would be having a meeting and dinner at the Town Hall. The dinner is being provided by food trucks that are going to be parked in the parking lot. It was the consensus to close the Town Hall on October 29<sup>th</sup> from 6 – 8 PM. The Town Clerk was asked to post it on our Website and Facebook page.

**OLD BUSINESS**

1. Comprehensive Plan: Supervisor Willard Peck stated that the Town of Northumberland has been working on updating our Comprehensive Plan. The Draft Comprehensive Plan was submitted to Saratoga County Planning Board for their review on July 19, 2024. Saratoga County Planning Board reviewed and approved the Draft Comprehensive Plan on August 15, 2024. The Town of Northumberland held a Public Hearing on the Draft Comprehensive Plan earlier today and there were no comments from the public. Supervisor Peck asked if the Town Board wishes to take action today. Councilman John DeLisle introduced Resolution # 56 of 2024 – **A Resolution Naming the Town of Northumberland as Lead Agency and Issuing a Negative SEQRA Declaration for the Adoption of the Town of Northumberland 2024 Comprehensive Land Use Plan.**

**WHEREAS**, the adoption of a Comprehensive Land Use Plan for the Town of Northumberland is a Type 1 Action subject to SEQRA; and

**WHEREAS**, the Town of Northumberland wishes to be the lead agency pursuant to SEQRA for the Type 1 action of adoption of the Town of Northumberland 2024 Comprehensive Land Use Plan; and

**WHEREAS**, the Town of Northumberland has completed and reviewed a standard Environmental Assessment Form (EAF); now.

**Town of Northumberland  
Town Board Meeting  
October 10, 2024**

**THEREFORE, BE IT RESOLVED**, the Town of Northumberland Town Board hereby designates itself as the lead agency pursuant to SEQRA for the aforementioned Type 1 action; and

**BE IT FURTHER RESOLVED**, that the Town of Northumberland Town Board, upon completion and review of a SEQRA EAF, has determined that the aforementioned action will not have a significant impact upon the environment; and

**BE IT FURTHER RESOLVED**, that the Town of Northumberland Town Board hereby issues a SEQRA Negative Declaration pursuant to 16 NYCRR Part 617 of Article 8 of the New York State Environmental Conservation Law determining that the aforementioned adoption of the Town of Northumberland 2024 Comprehensive Land Use Plan will not have a significant effect upon the environment of the Town of Northumberland.

Councilman Paul Bolesh seconded the introduction of Resolution # 56 of 2024

Supervisor Willard Peck – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman John DeLisle – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution # 56 of 2024 Adopted

Councilwoman Patricia Bryant introduced Resolution # 57 of 2024 – **A Resolution for the Adoption of the Town of Northumberland 2024 Comprehensive Land Use Plan**

**WHEREAS**, THE Town of Northumberland reviewed and updated the Town of Northumberland’s Comprehensive Land Use Plan, which was adopted in July Of 2024, and

**WHEREAS**, the Town of Northumberland Town Board referred said Plan to the Saratoga County Planning Board on July 19, 2024 and received favorable approval from same on August 15, 2024, and

**WHEREAS**, the Northumberland Town Board convened a Public Hearing to allow further public comment on said Plan on October 10, 2024, and

**WHEREAS**, the Town of Northumberland Town Board pursuant to Resolution #56 of 2024 has assumed lead agency status and has issued a negative declaration pursuant to Article 8 ECL, Part 617 NYCRR, finding that the action of adoption of the Town of Northumberland 2024 Comprehensive Lan Use Plan will not have a significant adverse environment impact upon the Town of Northumberland, and

**WHEREAS**, the Northumberland Town Board has thoroughly reviewed the aforementioned Plan, and all public comments submitted to the Town and wholeheartedly support the goals, objectives and recommendations contained in the Town of Northumberland 2024 Comprehensive Plan, now

**Town of Northumberland  
Town Board Meeting  
October 10, 2024**

**THEREFORE, BE IT RESOLVED**, that the Town of Northumberland 2024 Comprehensive Land Use Plan as the official land use plan for the Town of Northumberland.

Councilman Paul Bolesh seconded the introduction of Resolution # 57 of 2024.

Supervisor Willard Peck – “Aye”  
Councilman Paul Bolesh – “Aye”  
Councilman John DeLisle – “Aye”  
Councilwoman Patricia Bryant – “Aye”                      Resolution # 57 of 2024 Adopted

2. Stonebridge Farm: Town Attorney David Brennan stated that he has not received an update from the Attorney for Stonebridge Farm. Supervisor Peck stated that their PUD has been out of compliance now for two years and it needs to be rectified or the part of the business not in compliance with the present PUD will need to be discontinued. Supervisor Peck asked Town Attorney Brennan to reach out again to their Attorney and inform them that they need to be at the next Town Board Meeting with updates.

**DESIGNATIONS**

1. Approval of Vouchers: Councilman John DeLisle introduced Resolution # 58 of 2024

**BE IT RESOLVED**, the following Vouchers to be paid as presented:

A (General Fund) Vouchers # 269 - # 296 Total: \$ 29,291.58  
DA (Highway Fund) Vouchers # 275 - # 307 Total: \$ 52,660.37  
SS (Sewer Fund) Vouchers # 11 Total: \$ 18.60

Councilwoman Patricia Bryant seconded the introduction of Resolution # 58 of 2024.

Supervisor Willard Peck – “Aye”  
Councilman John DeLisle – “Aye”  
Councilman Paul Bolesh – “Aye”  
Councilwoman Patricia Bryant – “Aye”                      Resolution # 58 of 2024 Adopted

**ADJOURNMENT**

Councilman Paul Bolesh made a motion to adjourn the Regular Monthly Meeting @ 9:25 AM.  
Councilman John DeLisle seconded the motion. All in favor, motion carried.

Respectfully submitted,

Denise Murphy, Town Clerk