

**Town of Northumberland
Town Board Meeting
May 9, 2024**

The Regular Monthly Meeting of the Northumberland Town Board was called to order @ 8:00 AM by Supervisor Willard Peck. Following the salute to the flag, roll call was taken. Those attending included Supervisor Willard Peck; Councilman Paul Bolesh; Councilman John DeLisle; Councilman George Hodgson and Councilwoman Patricia Bryant. Also attending was Clerk Denise Murphy, Building and Zoning Administrator Michael Terry and Town Attorney David Brennan.

PUBLIC PARTICIPATION

Klint Asmus, 1 Second Street, came before the Town Board regarding a letter he received from Michael Terry, Building and Zoning Administrator. Mr. Terry stated that dirt tracks on property that is being used by ATVs are not an allowed use in the Hamlet Zone. Mr. Terry requested that they cease all such activities on this property. Mr. Asmus stated that this property he purchased from the Gifford Family. Mr. Asmus stated that local kids have been riding their ATV's off and on since 1985. Town Attorney David Brennan stated that tracks like these are not allowed in the Hamlet Zone due to the lots being smaller in size and higher density of homes. Attorney Brennan had a video of the ATV right alongside an adjacent property owners' fence. The property owner stated that they cannot go out and enjoy their property due to the noise and the kicking up of dust. Attorney Brennan stated that the lot in question is 1.8 acres and runs along the back of the homes located on Third Street. The parcel is long and narrow. Mr. Asmus stated his daughter only rides for a brief time after school and on weekends. Mr. Asmus asked if he could still allow that use if they moved the track away from the fence. Michael Terry, Building and Zoning Administrator, that the adjoining neighbor is not the only one that has been complaining about the riding of the ATV's. It was the consensus of the Town Board Members to request the Building and Zoning Administrator to have both the Asmus and the individuals complaining to keep a log of the time and duration of the riding of ATVs on this parcel. Supervisor Peck stated that he will drive by this parcel when he leaves the Town Board Meeting to do a visual of the parcel in question.

APPROVAL OF MINUTES

1. Councilman John DeLisle made a motion to approve the minutes of the April 11, 2024 Regular Monthly Meeting. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

CORRESPONDENCE

1. Dog Control Report for April 2024: Ed Cross, Dog Control Officer, stated that he answered four (4) dog complaints, brought three (3) dogs to the Animal Shelter, and issued four (4) Warnings.

2. Terrel Hills Water Company: Town Clerk Murphy received an email from Lynn Musante regarding the Terrel Hills Water Company. Mr. Musante that after the incorrect billing of residents on Cook Circle several months ago, a conversation of mine with the owner of Terrel Hills Water Company lead to a discussion of several residents whose meters are not functioning, broken or don't pay their bill (estimated at 10 – 15% of the residences) led the owner to maintain that he doesn't have

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the resources to correct the problem. Town Attorney David Brennan stated that the Public Service Commission oversees public water companies. Town Attorney David Brennan stated he will provide the Town Clerk with information and contact numbers to provide residents in Terrel Hill regarding the Terrel Hills Water Company.

3. Caitlin Court: Town Clerk Denise Murphy received an email from Josh Moulin expressing concern for both Plantation Road and Caitlin Court. Mr. Moulin stated that Caitlin Court has become worse in the last year. There are several areas on Caitlin Court where the asphalt has crumbled away from the street, there is a large pothole on the bridge and while not as bad as Planation Road, the intersection of King and Caitlin also needs repaving. The Town Board Members requested that the Town Clerk forward this email to the Highway Superintendent Coffinger for his review.

4. 2024 Court Clerk Training Conference: Karen Epifanio, Court Clerk, informed the Town Board that she has registered to attend the 2024 Court Clerk Training Conference in Niagara Falls. The conference runs from Sunday September 29th until October 2nd. Ms. Epifanio is asking if the town will pay for her to rent a vehicle since she has a leased vehicle and she has limited miles. The miles round trip to from South Glens Falls to Niagara Falls will be 622 miles. Ms. Epifanio stated that if she put in mileage the cost would be \$417 vs renting a vehicle would be \$316. Councilman George Hodgson introduced Resolution #45 of 2024

BE IT RESOLVED, the Northumberland Town Board approves the rental of a car for the 2024 Court Clerk Training Conference from Sunday, September 29th until October 2nd in lieu of mileage.

Councilwoman Patricia Bryant approves the introduction of Resolution #45 of 2024.

Supervisor Willard Peck – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman John DeLisle – “Aye”

Councilman George Hodgson – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution #45 Adopted

5. Zoning Board of Appeals: Planning and Zoning Clerk Tia Kilburn informed the Town Board Members that the Zoning Board of Appeals is recommending Mark Boyce as Chairman and Sarah Mojzer as Vice Chairperson for 2024. Councilman John DeLisle made a motion to appoint Mark Boyce and Chairman and Sarah Mojzer as Vice Chairperson for the Zoning Board of Appeals for 2024. Councilman George Hodgson seconded the motion. All in favor, motion carried.

NEW BUSINESS

There was no new business to report.

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OLD BUSINESS

1. 2023 Updated Northumberland Comprehensive Plan (Draft): Town Clerk Murphy stated that she has reached out to Tracey Clothier, Clothier Planning and Consulting, regarding the changes the Town Board made to the last Draft. Ms. Clothier stated she hopes to have all the changes completed by May 10th. Councilman George Hodgson stated that he would also like to see the updated Zoning Map. Councilwoman Patricia Bryant stated once we receive the updated Comprehensive Plan, she will compare it to the one we submitted with changes.

2. Stonebridge Farm: Supervisor Peck stated that BZA Michael Terry, Town Attorney David Brennan, and himself along with the Attorney and Engineer for Stonebridge Farm are supposed to have an on-site meeting to review some of the proposed changes Stonebridge Farm is requesting for an amendment to their PUD. Supervisor Peck stated that BZA Terry should get ahold of Saratoga County Health Department to see if they wish to be involved in the review.

3. Waste Management: There are no updates currently.

DESIGNATIONS

1. Approval of Vouchers: Councilman John DeLisle introduced Resolution # 46 of 2024

BE IT RESOLVED, the following Vouchers to be paid as presented:

A (General Fund) Vouchers # 123 - # 149 Total: \$ 87,192.71
DA (Highway Fund) Vouchers # 139 - # 165 Total: \$ 39,104.07
SS (Sewer Fund) Vouchers # 4 - # 5 Total \$ 703.20
TA (Trust & Agency) Vouchers # 2 - # 4 Total \$4,466.81

Councilwoman Patricia Bryant seconded the introduction of Resolution # 46 of 2024.

Supervisor Willard Peck – “Aye”
Councilman Paul Bolesh – “Aye”
Councilman John DeLisle – “Aye”
Councilman George Hodgson – “Aye”
Councilwoman Patricia Bryant – “Aye” Resolution # 46 of 2024 Adopted

Councilman Paul Bolesh made a motion @ 9:00 AM to adjourn the Regular Monthly Meeting.
Councilman John DeLisle seconded the motion. All in favor, motion carried.

Respectfully submitted,

Denise Murphy
Town Clerk