

Town of Northumberland Zoning Board of Appeals  
Meeting Minutes  
Wednesday,  
December 7, 2011 7:00 pm  
Corrected by the Zoning Board of Appeals  
Page 1 of 1

**Members Present:** Bruce Bemis, Julie Trollip, Jeremy DeLisle, Carl Harrison and Mark Boyce, Chairperson

**Members Absent:** Hugo Leone, Clinton Barber, Vice-chairperson and Rebecca Hodgson.

**Town Employees Present:** Tia Kilburn, Zoning Board Clerk.

Mr. Boyce, Chairperson, called the Monthly Meeting to order at 7:14 PM.  
All in attendance stood and recited the Pledge of Allegiance.

Mr. Boyce announced New Business for Applicant Mark Reynolds, Application # 0015-11 and then asked if the applicant was present. The applicant was not present. Mr. Boyce asked if there were any questions or comments on this application, Mr. Harrison stated he would like to discuss the application with the applicant. Mr. Bemis asked what the dimensions of the parcel were; the Clerk said the only dimensions available at this time were on the tax assessor's map that is in the file. Mr. Boyce then stated that the assessor's map shows 41' by 259' road frontage and 268' on the railroad bed side. Mr. DeLisle stated the Town's Regulations require 20,000 sq ft for office use in the hamlet. Discussion ensued on the actual square footage of this parcel. Ms. Trollip asked if the intention of this building was for storage use only, what is the bathroom needed for. Mr. Boyce stated the Code Enforcement Administrator, Richard Colozza stated on the application that the proposed activity was to convert a storage building to office space and the building permit was denied because the set back requirements are in question. He then asked if there were any additional comments or conversation for this application. Mr. Bemis agreed with Mr. Harrison that the Board needs to have the applicant present at a meeting.

Mr. Boyce made a motion not to take any action on this application and move it to Old Business for the next meeting.  
Mr. Harrison 2nd the motion,  
All in attendance unanimously agreed.

Mr. Boyce asked if there were any other business for the Board, none was noted.

Mr. DeLisle made a motion to adjourn the monthly meeting at 7:23 PM,  
Mr. Bemis 2nd the motion,  
All in attendance unanimously agreed.

**FUTURE MEETINGS**

January 5th as needed.

Respectfully submitted,  
Tia Kilburn, Zoning Board Clerk