

**Town of Northumberland
Regular Monthly Meeting
January 3, 2008**

The Regular Monthly Meeting of the Northumberland Town Board was called to order @ 7:30 PM by Supervisor Willard Peck. Following the salute to the flag, roll call was taken. Those attending were Supervisor Willard Peck, Councilman Paul Bolesh, Councilman Daniel Gale, Councilman George Hodgson and Councilwoman Patricia Bryant. Also attending were Clerk Denise Murphy, Highway Sup't Neil Petteys, Building/Zoning Administrator Richard Colozza and Town Attorney Douglas Ward.

APPROVE MINUTES

1. Councilman Daniel Gale made a motion to approve the minutes of the December 3, 2007 Town Board Meeting. Councilman Paul Bolesh seconded the motion.

Supervisor Willard Peck – “Aye”
Councilman Paul Bolesh – “Aye”
Councilman Daniel Gale – “Aye”
Councilman George Hodgson – “Aye”
Councilwoman Patricia Bryant – “Abstain” Motion approved

2. Councilman Paul Bolesh made a motion to approve the minutes of the December 28, 2007 End of Year Meeting. Councilman George Hodgson seconded the motion.

Supervisor Willard Peck – “Aye”
Councilman Paul Bolesh – “Aye”
Councilman Daniel Gale – “Aye”
Councilman George Hodgson – “Aye”
Councilwoman Patricia Bryant – “Abstain” Motion approved

PUBLIC PARTICIPATION

Supervisor Peck welcomed Patricia Bryant to the Town Board. Supervisor Peck wished Harold Vance Jr. a wonderful retirement from the Town Board.

No one spoke from the public

DESIGNATIONS

1. Councilman Paul Bolesh made a motion to approve vouchers for payment as presented. Councilman Daniel Gale seconded the motion. All in favor, motion carried.

APPOINTMENTS

1. Supervisor Willard Peck made a motion to appoint Wayne Durr - Chairman and Brit Basinger – Vice Chairman of the Planning Board for 2008. Councilwoman Patricia Bryant seconded the motion. All in favor, motion carried.
2. Councilman George Hodgson made a motion to appoint Mark Boyce – Chairman and Clinton Barber – Vice Chairman of the Zoning Board of Appeals. Councilman Daniel Gale seconded the motion. All in favor, motion carried.

COORESPONDENCE

1. The Town Board Members received a 2007 report from the Town Historian.
2. The Town Board Members received a report from the Building Inspector regarding Summary of Building Permits Issued by Year. Building/Zoning Administrator Richard Colozza gave a brief overview of growth in the town for 2007.
3. The Town Board received information from Saratoga County Clerk Kathy Marchione, regarding Department of Motor Vehicles by Appointment.
4. The Town Board received information from National Grid regarding a Survey on line.
5. The Town Board received information from Saratoga County regarding career opportunities.
6. The Town received “Special Edition of the Legislative Gazette” – prepared by Saratoga County Board of Supervisors/Message from the Chairman.
7. The Town received a letter from Petroleum Traders out of Fort Wayne, IN formally requesting to be placed on the town’s list of suppliers to be sent requests bidding for the purchase of gasoline and diesel fuel.
8. The Town received a Draft copy of School Enrollment Projections for the South Glens Falls Central School District.
9. The Town received a Billing Statement from Verizon in the amount of \$702.72 damage to their buried cable on Brownville Road. The Town Clerk will forward the billing statement to the Insurance Company.
10. Supervisor Peck received a quotation from BAS Software Solutions regarding software for the Building Department. The total cost for a single workstation is \$3,870.00. Councilman Daniel Gale made a motion authorizing the Supervisor to sign an agreement between the Town of Northumberland and BAS for the purchase of the BAS Integrated Property System software. The total cost for the system is \$3,870. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

OLD BUSINESS

1. Update on the Schuyler Park: Councilman Daniel Gale stated that there is no new business since the End of the Year Meeting. Supervisor Peck, Councilman Daniel Gale and Town Attorney Douglas Ward will be meeting to review the Schuyler Park Municipal Cooperation Agreement for consideration in signing with the Town of Saratoga.

2. Hudson Crossing Park: Councilman George Hodgson stated that DOT has put together Draft language regarding “Change in Use” in our contract. Town Attorney Douglas Ward has reviewed the draft language and has made some proposed changes. The changes have been sent back to DOT for their review and acceptance. Once the language has been approved it will need to be incorporated into the Local Agreement, which also needs to be extended. Once the revised Agreements are signed it will take 6 – 8 weeks for these Agreements to be signed at DOT and returned back to the town. Hudson Crossing received an anonymous \$5,000.00 donation which will allow Cindy Wain to stay until the middle of 2008. The town previously received \$10,000 through the foundation which was deposited into the town’s account and Cindy Wain’s hours were charged accordingly. Supervisor Peck stated this will be the same approach for the \$5,000.00 anonymous donation. Councilman George Hodgson gave an update on the improvements that have been going on at the Island.

3. Town of Northumberland Comprehensive Emergency Management Plan: Councilman Daniel Gale stated the Board Members have had a Draft copy of the Emergency Management Plan for a few months now. Councilman Daniel Gale stated the was aware that a few changes will need to be made on the Emergency Response Quick Reference Guide. Councilman George Hodgson made a motion to approve the Town of Northumberland Comprehensive Emergency Management Plan with changes in Emergency Response Quick Reference Guide. Councilman Paul Bolesh seconded the motion. All in favor, motion carried. The Town Clerk will forward the final document to Saratoga County Emergency Services when completed.

NEW BUSINESS

1. The Town Board received a letter from the Northumberland Planning Board informing them that they are changing their meeting date from the third Monday of each month to the second Monday of each month. This change will allow material to be submitted to County Planning following the meeting as opposed to waiting a whole month.

2. Saratoga County Office for the Aging submitted the 2008 Nutrition/Transportation Agreement between the Town of Northumberland and Saratoga County Office for the Aging for the Town Board’s consideration. The cost will be \$468.00 for each program for 2008. Councilman Daniel Gale made a motion authorizing Supervisor Peck to enter into an agreement, on behalf of the Town of Northumberland, with Saratoga County Office for the Aging for Nutrition/Transportation Program with quarterly payments of \$117.00 for each program. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

3. The Town Board received a letter from Town Engineer James Mitchell regarding the Performance Bond Estimate for “The Preserve at King Road”. Mr. Mitchell stated he has received the construction cost estimate dated November 2007, identifying the completed work and the remaining work related to the construction of Town Roads and drainage within the Subdivision. The construction estimate prepared by Boswell Engineering

dated November 2007 in the amount of \$138,722.30 has been reviewed and approved by Town Engineer James Mitchell and Neil Petteys, Town Highway Sup't. Trustco Bank faxed a proposed Irrevocable Letter of Credit in favor of the Town of Northumberland in the amount of \$138,722.30 for review and approval of Town Attorney Douglas Ward. Town Attorney Douglas Ward stated he has reviewed the Irrevocable Letter of Credit regarding "The Preserve at King Road" – 16 lot residential subdivision and has found the wording to meet his approval. Barbera Homes will provide the Town Clerk with the original Irrevocable Letter of Credit prior to being issued a Building Permit. Councilman Daniel Gale made a motion to approve Barbera Homes, Inc. Irrevocable Letter of Credit # 30175999 regarding the Preserve at King Road in the amount of \$138, 722.30. Councilman Paul Bolesh seconded the motion.

Supervisor Willard Peck – "Aye"
Councilman Paul Bolesh – "Aye"
Councilman Daniel Gale – "Aye"
Councilman George Hodgson – "Aye"
Councilwoman Patricia Bryant – "Abstain" Motion approved

4. Councilman George Hodgson stated he is very interested in investigating a Town Seal. Councilman George Hodgson will talk with Georgia Ball, Town Historian and Susan Reynolds, who is an artist who designed the Schuyler Park Sign for their ideas. Councilman Hodgson will report back to the Town Board.

Councilman Paul Bolesh made a motion @ 8:30 PM to go into Executive Session to discuss legal issues. Councilman Daniel Gale seconded the motion. All in favor, motion carried.

Councilman Paul Bolesh made a motion @ 9:00 PM to resume the Regular Monthly Meeting. Councilman Daniel Gale seconded the motion. All in favor, motion carried.

Supervisor Peck stated that they received updates on possible legal issues from the Town Attorney. No action was taken.

Councilman George Hodgson made a motion @ 9:05 PM to adjourn the Regular Monthly Meeting. Councilman Daniel Gale seconded the motion. All in favor, motion.

Respectfully submitted

Denise Murphy
Town Clerk

