

**Town of Northumberland  
Town Board Meeting  
October 13, 2016**

Supervisor Willard Peck called the Regular Monthly Meeting to order @ 7:00 PM. Following the salute to the flag, roll call was taken. Those attending were Councilman Paul Bolesh; Councilman John DeLisle; Councilwoman Patricia Bryant and Supervisor Willard Peck. Councilman George Hodgson was absent. Also attending were Clerk Denise Murphy; Highway Supt Harold Vance Jr; Building and Zoning Administrator Richard Colozza and Town Attorney Douglas Ward.

**PUBLIC PARTICIPATION**

Dan Lundquist, West River Road, came before the Town Board regarding the EPA PCB Community Action Group (CAG) Board. Mr. Lundquist informed the Town Board Members that he has been attending their meetings. Mr. Lundquist felt it was extremely important that someone attends the meetings since the next phase is for the investigation of the floodplain and possible post dredging. Mr. Lundquist stated that he will continue to attend the meeting as a guest.

**APPROVE MINUTES**

Councilman John DeLisle made a motion to approve the minutes of the September 15, 2016 Regular Monthly Meeting. Councilwoman Patricia Bryant seconded the motion. All in favor, motion carried.

**CORRESPONDENCE**

1. Dog Control Officer: Edward Cross submitted his report for September 2016. Mr. Cross answered 4 complaints, issued 3 warnings and answered 1 dog bite case.
2. NYS DEC Permit for Finch Paper Residual Facility: The Town was copied on a letter to Finch Waste Co. from NYS DEC regarding DEC Permit #5 – 4146-00020/00009 (Solid Waste Management). The letter advised that the referenced NYS DEC issued Solid Waste Management permit for the Finch Paper Residual under the recently issued solid waste management permit for the “Finch Waste Co., LLC Consolidated Landfill, DEC Permit # 5-4146-00018/00010, and must be operated in accordance with the requirements of that permit.
3. The Town of Northumberland received a list of 2014 Tax Delinquent Parcels. Supervisor Willard Peck asked the Building Inspector to review these parcels and determine if there are any environmental liabilities.

**OLD BUSINESS**

1. Stop Signs for the intersection of Town to Town Roads: Highway Harold Vance Jr. informed the Board Members that a letter has been sent to both the State and Saratoga County requesting that a study be conducted to change “Yield” signs at the intersection of Town to State and Town to County Roads within the Town of Northumberland. Highway Supt Harold Vance Jr. stated that he is aware that these sign changes are within the exclusive jurisdiction of the New York State Department of Transportation for the intersection of Town to State Roads, and Saratoga County for the intersection of Town to County Roads.

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Highway Supt Harold Vance Jr stated that he has a complete list of roads that Stop signs will be placed in the intersections of Town to Town Roads. Town Attorney Douglas Ward stated that he will work to prepare a Local Law for the placement of Stop signs at the intersection of Town to Town Roads. Councilman John DeLisle made a motion to hold a Public Hearing on Thursday, November 10, 2016 @ 7:00 PM on proposed Local Law #3 of 2016 regarding the placement of Stop Signs at the intersection of Town to Town Roads. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

2. Yield Signs: Highway Supt Harold Vance Jr stated that there is one intersection that he feels should maintain a "Yield" sign. Highway Supt Harold Vance Jr stated that the Rugg Road Spur – North/Westbound on Rugg Road Spur presently does not have any sign. After discussing this with Town Supervisor Willard Peck it was the consensus that a "Yield" sign should be installed since it was roughly a distance of two cars. Supervisor Peck stated that he did not want to see traffic stopped on Route 32 N because traffic was stopped at the Stop sign at the Rugg Street Spur. Highway Supt Harold Vance Jr. stated that this would be the only one on a Town Road to Town Road intersection. Town Attorney Douglas Ward stated that he will work with Town Clerk on preparing Local Law #4 of 2016 placement of Yield Sign at the intersection of Town to Town Road. Councilwoman Patricia Bryant made a motion to hold a Public Hearing on proposed Local Law #4 of 2016 regarding placement of Yield sign at the intersection of Rugg Road Spur (North/Westbound on Rugg Road Spur) to Rugg Road on Thursday, November 10, 2016 @ 7:00 PM. Councilman John DeLisle seconded the motion. All in favor, motion carried.

3. Supervisor Willard Peck stated that he was notified that the Town of Saratoga's computers were hacked with a virus that shut their computers down unless they paid a ransom. Supervisor Peck stated that it has taken them quite a while to get their computers up. In fact, they are not all up and running yet. Councilman John DeLisle stated that his company uses a tech support company that does storage and backup along with technical support for all of their computers. Town Clerk Denise Murphy will work with Councilman DeLisle to obtain some quotes.

4. Solar Energy Law of the Town of Northumberland: Town Attorney Douglas Ward stated that he has a model Local Law regarding Solar Energy on a large scale. Town Attorney Ward stated that he has included his comments and concerns in the side margins of the model Local Law. Town Attorney Ward stated that this Solar Energy Law was prepared using a model law from Pace University. It was the consensus of the Town Board to have a joint workshop with the Planning Board Members to review this proposed Local Law. The Town's moratorium on placing of large scale solar systems runs out at the end of December. Town Attorney Douglas Ward stated that if the Town does not have a Local Law in place, the Town Board can extend the Moratorium.

5. Establish Standard Work Day for NYS Retirement: Town Clerk Denise Murphy stated that the Town Board adopted Resolution #49 of 2016 regarding Standard Work Day for Elected and Appointed Officials who do not keep time cards. Clerk Denise Murphy stated that she has been notified by New York State Retirement that corrections needed to be made for the Town Clerk, Highway Sup't and Building and Zoning Administrator to accurately reflect hours worked. Councilman John DeLisle introduced Resolution # 75 of 2016 –

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**BE IT RESOLVED**, that the town of Northumberland hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this Board:

<b>Title</b>	<b>Name</b>	<b>Standard Work Day (Hrs. /day)</b>	<b>Term Begins/Ends</b>	<b>Participates in Employers Time Keeping System (Y/N)</b>	<b>Days/Months (based on Record of Activities)</b>
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**Elected Officials**

Supervisor	Willard Peck	7	01/01/16-12/31/17	N	5
Town Clerk	Denise Murphy	7	01/01/16-12/31/17	N	23.11
Town Justice	James Evans	7	01/01/16-12/31/17	N	3.95
Town Justice	John Mannix	7	01/01/14-12/31/17	N	2.35
Board Member	John DeLisle	7	01/01/16- 12/31/19	N	1.19
Highway Sup't	Harold Vance, Jr.	7	01/01/16-12/31/17	N	26.58

**Appointed Officials**

**Building/Zoning**

Admin.	Richard Colozza	7	01/01/16-12/31/17	N	22.10
Bookkeeper	Judy Taylor	7	01/01/16-12/31/16	N	11.73

Councilman Paul Bolesh seconded the introduction of Resolution # 75 of 2016

Supervisor Willard Peck – "Aye"

Councilman Paul Bolesh – "Aye"

Councilman John DeLisle – "Aye"

Councilwoman Patricia Bryant – "Aye"

Resolution # 75 of 2016 Adopted

5. Time Warner Cable: Nothing new to report

6. Personnel Manual: Nothing new to report

7. Teamsters Contract: Supervisor Willard Peck stated that he will be setting up meetings to negotiate a new contract.

**NEW BUSINESS**

1. 2017 Proposed Town Budget: Supervisor Willard Peck presented his 2017 Town Budget. Supervisor Peck stated that he needed to cut back in almost every department to stay below the Tax Cap. The Tax Cap is 2% or the rate of inflation of .68% whichever is lower. Supervisor Willard Peck stated that the Town Board will not be receiving a raise again for the 2017 Year. Supervisor Willard Peck stated that he felt this was a good budget, while still staying below the Tax Cap. Councilman Paul Bolesh made a

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motion to hold a Public Hearing on the 2017 proposed Town Budget @ 7:00 PM on Thursday, November 10, 2016. Councilwoman Patricia Bryant seconded the motion. All in favor, motion carried.

2. Town Court is requesting funds from the Justice Court Assistance Program for 2017: The Justice Court requests authorization to apply for a grant from the Justice Court Assistance Program for the following items: On-Site purge - \$200; Shred additional 20 boxes - \$180; acid free storage boxes - \$157 and Self-Adhesive poly pockets for storage boxes - \$55.

Councilwoman Patricia Bryant introduced Resolution #76 of 2016 –

**WHEREAS**, the Northumberland Town Court has a total budget for 2016 in the amount of \$56,783.00 to cover all costs associated with the Northumberland Court System, and

**WHEREAS**, the Northumberland Town Court is in need of funds for On-Site Purge-Shred Bankers/Archives boxes, Shredding of additional boxes, Acid Free Storage boxes and Self Adhesive Poly Pockets for storage,

**THEREFORE BE IT RESOLVED** that the Northumberland Town Board authorizes the Justice Court to apply for a Grant in the amount of \$592.19 from Justice Court Assistance Program.

Councilman Paul Bolesh seconded the introduction of Resolution #76 of 2016:

Supervisor Willard Peck – “Aye”  
Councilman Paul Bolesh – “Aye”  
Councilman John DeLisle – “Aye”  
Councilwoman Patricia Bryant – “Aye”

Resolution #76 of 2016 Adopted

3. Councilman Paul Bolesh stated that Robert Tougaw was at his house this weekend regarding continuing excessive gun shooting, open fires and drinking at the old fire pond. Mr. Tougaw gave Councilman Bolesh pictures of what he has seen for almost a year at the old fire pond. Supervisor Peck stated that Sheriff Zurlo’s office is well aware of the continuing problems at the old fire pond. Supervisor Peck will talk to Sheriff Zurlo again and make him aware of the continuing problem. The Town Board asked Mr. Bolesh to make Mr. Tougaw aware that when this is going on, he needs to contact the Saratoga County Sheriff Department.

**DESIGNATIONS**

1. Approve Vouchers for Payment: Councilman John DeLisle introduced Resolution # 77 of 2016

**BE IT RESOLVED**, the following Vouchers to be paid as presented:

A (General Fund) Vouchers - # 321 - # 352 Total: \$ 87,398.23  
DA (Highway Fund) Vouchers - # 220 - # 239 Total: \$ 22,483.18  
SS (Gansevoort Sewer District) Voucher # 9 Total: \$ 25.15

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HA (Capital Project) Voucher #8 Total: \$2,920.05

Councilwoman Patricia Bryant seconded the introduction of Resolution # 77 of 2016

Supervisor Willard Peck – “Aye”  
Councilman John DeLisle – “Aye”  
Councilman Paul Bolesh – “Aye”  
Councilwoman Patricia Bryant - “Aye”                      Resolution # 77 of 2016 Adopted

2. Supervisor’s Financial Report for August 2016: Councilman John DeLisle introduced Resolution # 78 of 2016:

**BE IT RESOLVED**, pursuant to Section 125 of the Town Law, Supervisor Willard Peck rendered the following detailed statement of all money received and disbursed during the August 2016:

**GENERAL**

Balance as of 07/31/2016	\$	1,166,674.30
Increases	\$	102,450.57
Decreases	\$	362,266.77
Balance as of 08/31/2016	\$	906,858.10

**HIGHWAY**

Balance as of 07/31/2016	\$	188,872.69
Increases	\$	300,022.37
Decreases	\$	80,048.96
Balance as of 08/31/2016	\$	408,846.10

**SEWER DISTRICT #1**

Balance as of 07/31/2016	\$	38,500.68
Increases	\$	2.13
Decreases	\$	25.62
Balance as of 08/31/2016	\$	38,477.19

**CAPITAL PROJECT – BUILDING**

Balance as of 07/31/2016	\$	36,503.38
Increases	\$	3.09
Decreases	\$	0.00
Balance as of 08/31/2016	\$	36,506.47

**BE IT RESOLVED**, the Town Board has reviewed and Approved August 2016 Monthly Report by Supervisor Willard Peck as presented.

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Councilwoman Patricia Bryant seconded the introduction of Resolution # 78 of 2016.

Supervisor Willard Peck – “Aye”

Councilman John DeLisle – “Aye”

Councilman Paul Bolesh – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution # 78 of 2016 Adopted

**EXECUTIVE SESSION**

Supervisor Willard Peck made a motion to go into Executive Session @ 9:05 PM to discuss possible litigation and personnel matters. Councilman John DeLisle seconded the motion. All in favor, motion carried.

Councilman Paul Bolesh made a motion to reconvene the Regular Monthly Meeting @ 9:20 PM. Councilman John DeLisle seconded the motion. All in favor, motion carried. Supervisor Willard Peck reported that no action was taken.

Councilman John DeLisle made a motion @ 9:25 PM to adjourn the Regular Monthly Meeting. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

Respectfully submitted,

Denise Murphy, Town Clerk