

**Town of Northumberland  
Town Board Meeting  
January 11, 2018**

The Regular Monthly Meeting of the Northumberland Town Board was called to order by Deputy Supervisor George Hodgson. Those attending included Councilman Paul Bolesh; Councilman John DeLisle and Councilwoman Patricia Bryant. Those attending were Clerk Denise Murphy; Town Attorney Douglas Ward and Building and Zoning Administrator Richard Colozza. Supervisor Willard Peck was absent due to illness.

**PUBLIC PARTICIPATION**

**APPROVAL OF MINUTES**

1. Councilman Paul Bolesh made a motion to approve the minutes of the December 14, 2017 Regular Monthly Meeting. Councilman John DeLisle seconded the motion.

Deputy Supervisor George Hodgson – “Aye”  
Councilman Paul Bolesh – “Aye”  
Councilman John DeLisle – “Aye”  
Councilwoman Patricia Bryant – “Abstain”      Motion carried

2. Councilman John DeLisle made a motion to approve the minutes of the December 29, 2017 End of the Year Meeting. Councilman Paul Bolesh seconded the motion.

Deputy Supervisor George Hodgson – “Abstain”  
Councilman Paul Bolesh – “Aye”  
Councilman John DeLisle – “Aye”  
Councilwoman Patricia Bryant – “Aye”      Motion carried

**CORRESPONDENCE**

1. Town Historian Georgia Ball submitted the Historian Report for 2017.
2. The Town of Northumberland received an email from Anna Payne regarding to 9<sup>th</sup> Annual Hudson Crossing Triathlon. The event has been scheduled for June 10, 2018 from 8:00 am to 11:00 pm. Ms. Payne is hoping the Town of Northumberland will be supportive of this event as it has been in the past. Ms. Payne attached a Certificate of insurance naming the Town of Northumberland as additional insured. Deputy Supervisor George Hodgson made a motion to support the efforts of Green Leaf Racing, LLC to hold the Hudson Crossing Triathlon on Sunday, June 10, 2018 during the hours of 8:00 am through 11:00 am. The Town of Northumberland is not sponsoring the event. Green Leaf Racing is

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responsible to obtain the necessary traffic control assistance from the Sheriff's Department and to obtain any permits required outside the jurisdiction of the Town of Northumberland. Councilman John DeLisle seconded the motion. All in favor, motion carried.

3. The Town of Northumberland received an email from Kent Wian regarding use of the Terrell Hill Park Field. Mr. Wian requested the use of the Terrel Hills Park Field again this year for Youth Soccer Practices for a Schuylerville based U16 boys team. Mr. Wian is with Schuylerville 1777 Soccer Club. The Spring of 2017 went very well for them using the Field for their two times a week practices. Mr. Wian stated that again this year he would have a Portable Toilet on site during the duration of the season (April 1 – June 21), he would also provide a "Certificate of Insurance" and provide a schedule of the practice dates and times. Councilman John DeLisle introduced Resolution #22 of 2018 –

**WHEREAS**, Mr. Kent Wian, with Schuylerville 1777 Soccer Club has requested permission to use the Terrel Hills Park Field for Youth Soccer Practices for a Schuylerville based U16 boys team, and

**WHEREAS**, Mr. Kent Wian would provide a Portable Toilet on site during the duration of the season (April 1 – June 21), and

**WHEREAS**, Mr. Kent Wian will provide a schedule of the practice dates and times, therefore be it

**RESOLVED**, the Town of Northumberland Town Board approves their request contingent upon Mr. Kent Wian provide a "Certificate of Liability Insurance" naming the Town of Northumberland as additional insured and must be received 24 hours in advance of the event, and be it further

**RESOLVED**, That the Schuylerville 1777 Soccer Club representative must sign the "Hold Harmless" Agreement which states the Town of Northumberland will not be liable for any claims for injury or damages resulting from or arising out of the use of the Town's parks or facilities. The Permit holder agrees to indemnify the Town and hold it harmless against any and all such claims, damages, losses and expenses, including reasonable attorney's fees, as a result of the Permit holder's gatherings. This provision is intended by the parties to be broadly interpreted so as to accomplish the goal of relieving the Town from any cost or liability associated with the Permit holder's gathering and be it further

**RESOLVE**, the Schuylerville 1777 Soccer Club based U16 Boys team will provide a certificate of insurance with minimum limits of:

\$1,000,000.00 Bodily Injury per Occurrence  
\$1,000,000.00 Property Damage per Occurrence  
\$2,000,000.00 Aggregate, or  
\$1,000,000.00 Combined single limit

**BE IT FURTHER RESOLVED**, the Schuylerville 1777 Soccer Club will provide a Portable Toilet on site during the duration of the season (April 1 – June 21, 2018), and provide a schedule of the practice dates/times prior to the event.

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Councilman Paul Bolesh seconded the introduction of Resolution #22 of 2018.

Deputy Supervisor George Hodgson – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman John DeLisle – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution #22 of 2018 Adopted

**OLD BUSINESS**

**NEW BUSINESS**

1. Resolution Honoring a Deceased Veteran: The Town of Northumberland will be Honoring a Deceased Veteran prior to the Saratoga County Board of Supervisors Meeting on Tuesday, January 16, 2018. The Town of Northumberland has chosen Jeffrey Clark to honor.

Deputy Supervisor George Hodgson introduced Resolution #23 of 2018

**WHEREAS**, Jeffrey Thomas Clark was born September 28, 1946 in Ticonderoga, NY to the late Walter and Lucille (Porter) Clark, and

**WHEREAS**, Jeffrey Thomas Clark graduated from Cobleskill High School, received his under graduate degree from University of Maryland and graduated from University of Southern California– Overseas Division in the 1980’s with a MBA Degree, and

**WHEREAS**, Jeffrey Thomas Clark married Laura Ann (Weidner) Clark on August 22, 1970 in Whitestone, NY, and

**WHEREAS**, Jeffrey Thomas Clark’s surviving relatives are, his spouse Laura Ann Clark of Saratoga Springs, his daughters Julie Suarez, Jill Woolley and Jacky Gilchrist, and grandchildren Elena and Emily Suarez and Bryce and Jordon Wooley and Patrick Gilchrist, and

**WHEREAS**, On June 30, 1969 Jeffrey Thomas Clark entered active duty in the US Army. He bravely and proudly served in Army Aviation his entire career as a Pilot of rotary wing and fixed wing aircraft as well as an Air Safety Officer. Jeffrey Thomas Clark spent nearly 12 years of his career overseas in destinations across the globe including Southeast Asia, Europe, and Central America, and

**WHEREAS**, Jeffrey Thomas Clark served two (2) tours in Vietnam from August of 1969 – August 1970 and then April 1972 to March 1973. In his first tour, Jeffrey Thomas Clark was assigned to the Army’s 1<sup>st</sup> Infantry Division, famously known as the “Big Red One”, where he flew helicopter transport as well as search and rescue operations. Jeffrey Thomas Clark’s second tour was spent primarily flying OV-1 Mohawk light attack and observation aircraft, and

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**WHEREAS**, Jeffrey Thomas Clark also served overseas in Germany on multiple assignments including as a Combat Service Support Fixed Wing Pilot, then as an Airplane Pilot with the 207<sup>th</sup> Aviation Company and as a Flight Technician with the Office of the Deputy Chief of State, Personnel. Jeffrey Thomas Clark ended his Army career with the 1<sup>st</sup> Military Intelligence Battalion. His duties included transporting security documents, emergency flights, and transporting high ranking officers and VIP's , and surveillance across the Iron Curtain, and

**WHEREAS**, for his service, Jeffrey Thomas Clark was awarded the Legion of Merit, Distinguished Flying Cross, Bronze Star Medal with Oak Leaf Cluster, Meritorious Service Medal, Air Medal 10<sup>th</sup> Award, Army Commendation Medal with Oak Leaf Cluster, Good Conduct Medal, National Defense Service Medal, Vietnam Service Medal w/3 Service Stars, Overseas Service Ribbon, Republic of Vietnam Campaign Medal with 60 Device, Republic of Vietnam Gallantry Cross w/Palm Device, the Army Achievement Medal, Army Service Ribbon, Master Army Aviator Badge, 4 Overseas Service Bars. Jeffrey Thomas Clark retired after over 21 years in service as a Chief Warrant Officer 4 on August 31, 1990, and

**WHEREAS**, Jeffrey Thomas Clark was a Ameriprise Financial Advisor for twenty years, until he retired in 2014, and

**WHEREAS**, Jeffrey Thomas Clark was President of the Saratoga Springs Downtown Business Association, was involved with the Special Olympics along with being Co-Director of Silks & Satin 5K, Director of St. Peter's Keys Run and Budget Advisor for the Church and was a Board Member of the Brookside Museum, and

**WHEREAS**, Jeffrey Thomas Clark was a Northumberland Town Justice from 2000 – 2007, therefore be it

**RESOLVED**, that the Northumberland Town Board hereby honors Jeffrey Thomas Clark for his valiant service to our Country and his endless service to his community, and be it further

**RESOLVED**, the Northumberland Town Board hereby declares January 16 2018 as Jeffrey Thomas Clark Day in honor of his many contributions made to our Country to Saratoga County and the Town of Northumberland.

Councilman Paul Bolesh seconded the introduction of Resolution #23 of 2018

Deputy Supervisor George Hodgson – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman John DeLisle – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution #23 of 2018 Adopted

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2. RFP's for Transfer Station: The Town Board reviewed the RFP for Waste Service and Recycling Service at our Transfer Station. Councilman John DeLisle introduced Resolution #24 of 2018

**BE IT RESOLVED,**

The Town of Northumberland is soliciting bids for Waste Removal and Recycling Service at our Transfer Station located at 392 Peters Road, Gansevoort, NY starting in 2018. The Transfer Station is opened Saturday and Sunday's from 8:00 AM – 3:00 PM. The bids are in two parts "Part A" and "Part B".

"Part A" Waste Service

Rental of up to 3 – 30 yard roll offs  
Hauling of up to 3 – 30 yard roll offs

The waste will be hauled to the Waste Management Landfill located at 424 Peters Road, Gansevoort. All service invoices must include all fees such as fuel/environmental surcharge. All invoices must be submitted on a monthly bases. The bid must also include the cost of any additional roll off if needed with the Town of Northumberland. Proof of Insurance is required naming the Town of Northumberland as additional insured. The awarded bidder must sign a contract holding the "Town of Northumberland" harmless to cover the awarded bidder's actions and actions of their employees.

- The Town of Northumberland does not accept C & D or Yard Waste or tires

"Part B" Recycling

The bid is to include containers at the Town of Northumberland's Transfer Station located on Peters Road to hold recycling items, hauling and any and all costs associated with the removal of all items. Presently the Town of Northumberland recycles newspaper, flattened cardboard, magazines, plastic bottles, glass bottles and jars, tin cans. The Transfer Station does not accept Christmas trees and leaves for composting. The Town of Northumberland reported 17.74 tons of Commingled Paper and 23.8 tons of Single Stream on our 2016 "Permitted Transfer Station Annual Report". The bid must include the cost of any additional bins if needed within the Town of Northumberland for recycling. Proof of Insurance is required naming the Town of Northumberland as additional insured. The awarded bidder must sign a contract holding the "Town of Northumberland" harmless to cover the awarded bidder's action and actions of their employees.

- This bid does not include E-Waste

All bidders must submit a Bid Proposal for both Part "A" Waste Service and Part "B" Recycling. All proposals must be valid for 90 days. All bids must be submitted no later than February 7, 2018 and must be addressed to the "Bid Committee", Town of Northumberland, PO Box 128, 17 Catherine Street, Gansevoort, NY 12831. The Town has the right to reject any and all bids.

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Councilman Paul Bolesh seconded the introduction of Resolution #24 of 2018 -

Deputy Supervisor George Hodgson – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman John DeLisle – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution #24 of 2018 Adopted

3. Sewer Pumping Bid for 2018:

Councilwoman Patricia Bryant introduced Resolution #25 of 2018 –

**BE IT RESOLVED**, The Northumberland Town Board is soliciting **bids for the pumping of up to 22 - 1,000 gallon septic tanks (plus any on an as needed basis) and 1- 2,000 gallon septic tank** located in Sewer District #1 on Third St., Fourth St., and a portion of Kobor Road in the Hamlet of Gansevoort. The bid will also include the pumping of the septic tank at 42 Leonard Street (Highway Garage) and 17 Catherine Street (Town Hall). The bid should include cost for digging up tanks for pumping and any extra hoses that may be needed. The bid must also reflect prevailing wages. Any and all add on cost must be included in the bid amount prior to be awarded. Any changes in the pumping after being awarded must be approved as a change order prior to pumping. Anyone wishing to review the area to be pumped prior to submitting a bid may contact the Highway Superintendent. The Town Clerk will notify you prior to pumping which tanks are scheduled to be pumped. Bids will run from time of awarding until December 31, 2018. Sealed bids must be received no later than 4:00 PM on February 8, 2018. Bids will be opened and publicly read @ 7:00 PM on February 8, 2017 at the Northumberland Town Board Meeting, 17 Catherine Street, Gansevoort, NY. Bids can be mailed or delivered to the **Town of Northumberland , PO Box 128- 17 Catherine Street , Gansevoort, NY 12831 and must be addressed to “Bid Committee”**. The Town Board has the right to reject any and/or all bids.

Councilman Paul Bolesh seconded the introduction of Resolution #25 of 2018 –

Deputy Supervisor George Hodgson – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman John DeLisle – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution #25 of 2018 Adopted

4. Unleaded and Diesel Fuel Bid for 2018

Councilman John DeLisle introduced Resolution #26 of 2018

"Town of Northumberland Notice to Bidders" The Northumberland Town Board announces its intention to bid for the purchase of Unleaded, Diesel/Blend Fuel for the Highway Garage for fiscal year 2018. The cost shall be made up by using Albany Reseller Tank Car average price posted on January 25th 2018 plus a firm differential which makes the net price gallon. The bid must provide for one (1) 500 gallon double wall tank, for unleaded fuel and fuel dispenser with gallon meter. The fuel tank and fuel dispenser will

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be kept at 42 Leonard Street (State Route 32) for the term of this agreement. Town of Northumberland will be responsible to ensure that the operation and maintenance of the tank are in full compliance with all applicable state and local laws and regulations for Petroleum Bulk Storage (PBS) facilities, including the registration of the tank with the New York State Department of Environmental Conservation (NYS DEC). The bidder shall provide the following information with the bid: credit terms, automatic delivery schedule, burner service availability and typical analysis of products. Sealed bids must be received on or before February 8, 2018, 4:00PM. All bids must be addressed to the Bid Committee, Town of Northumberland, PO Box 128, 17 Catherine Street, Gansevoort, NY 12831. The Town has the right to reject any or all bids.

Councilman Paul Bolesh seconded the introduction of Resolution #26 of 2018

Deputy Supervisor George Hodgson – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman John DeLisle – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution #26 of 2018 Adopted

5. Official Undertaking: Councilwoman Patricia Bryant introduced Resolution #27 of 2018 –

**WHEREAS**, Willard Peck, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Supervisor of the Town of Northumberland;

**WHEREAS**, Denise Murphy, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of the Town Clerk/Tax Collector of the Town of Northumberland; and

**WHEREAS**, George Hodgson, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Councilman of the Town of Northumberland; and

**WHEREAS**, Patricia Bryant, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Councilwoman of the Town of Northumberland; and

**WHEREAS**, John DeLisle, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Councilman of the Town of Northumberland; and

**WHEREAS**, Paul Bolesh, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Councilman of the Town of Northumberland; and

**WHEREAS**, James Evans, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of the Town Justice; of the Town of Northumberland; and

**WHEREAS**, John Mannix Jr., of the Town of Northumberland, County of Saratoga, New York has been elected to the office of Town Justice of the Town of Northumberland; and

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**WHEREAS**, Harold Vance Jr., of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Highway Superintendent of the Town of Northumberland; and

**WHEREAS**, Richard Colozza, of the town of Northumberland, County of Saratoga, New York, has been appointed to the office of Building and Zoning Administrator of the Town of Northumberland; and

**WHEREAS**, Douglas Ward, of the Town of Northumberland, County of Saratoga, New York, has been appointed to the office of Town Attorney of the Town of Northumberland; and

**WHEREAS**, Judy Taylor, of the Town of Northumberland, County of Saratoga, New York, has been appointed to the office of town Bookkeeper of the Town of Northumberland; and

**NOW, THEREFORE**, we as respective officers above do hereby undertake with the Town of Northumberland that we will faithfully perform and discharge the duties of our office, and will promptly account for and pay over all moneys or property received as a Town Officer, in accordance with the law; and

This undertaking of the Town Supervisor is further conditioned upon that he will and truly keep, pay over and account for all moneys and property, including any special district funds, belonging to the town and coming into his hands as such Supervisor; and

This undertaking of the Town Clerk/Tax Collector is further conditioned that she will and truly keep, pay over and account for all moneys and property coming into her hands as such Receiver of taxes and Assessments; and

This undertaking of the Town Justices is further conditioned that they will and truly keep, pay over and account for all moneys and property coming into their hands as Town Justices, and

This undertaking of the Building Inspector is further conditioned that they will and truly keep, pay over and account for all moneys and property coming into their hands as Building Inspector, and

The Town does and shall maintain insurance coverage, presently with AMSURE Insurance Agency, in the amount of \$1,000,000 for Public Official to indemnify against losses through the failure of the officers, clerks and employees covered thereunder faithfully to perform their duties or to account property for all monies or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks and employees covered thereunder.

Councilman Paul Bolesh seconded the introduction of Resolution #27 of 2018

Deputy Supervisor George Hodgson – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman John DeLisle – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution #27 of 2018 Adopted

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6. Nutrition and Transportation Agreement with Saratoga County Office for the Aging:

Councilman Paul Bolesh introduced Resolution #28 of 2018 –

**BE IT RESOLVED**, the Town Board authorizes Deputy Supervisor George Hodgson to sign the Transportation and Nutrition Agreement with Saratoga County Office for the Aging and be it further

**RESOLVED**, the Town of Northumberland will pay quarterly to Saratoga County Office for the Aging \$181.25 for the Transportation Agreement and be it further

**RESOLVED**, the Town of Northumberland will pay quarterly to Saratoga County Office for the Aging \$181.25 for the Nutrition Agreement.

Councilwoman Patricia Bryant seconded the introduction of Resolution #28 of 2018.

Deputy Supervisor George Hodgson – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman John DeLisle – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution #28 of 2018 Adopted

7. COLD WAR EXEMPTION: Town Clerk Denise Murphy stated that Sole Assessor Walter Smead informed her that the Town of Northumberland can adopt a Local Law prior to March 1<sup>st</sup> to grant the extension of the Cold War Veterans Exemption to qualifying owners of qualifying real property for as long as they remain qualifying owners without regard to the ten (10) year limitation in accordance with New York State Real Property Tax Law §458-b. The Town Clerk will work with the Town Attorney to draft a proposed Local Law. The Northumberland Town Board made a motion to hold the Public Hearing on proposed Local Law #1 of 2018 on Thursday, February 8, 2018 @ 7:00 PM.

**APPOINTMENTS (for 2018)**

Thomas Stayer, Schuyler Park Committee (Term expires 05/31/2018)

Florence Austin, Board of Assessment Review (Term expires 09/30/2018)

Wayne Durr, Planning Board (Term expires 10/31/2018)

Carl Harrison, Zoning Board of Appeals (Term expires 03/31/2018)

Sarah Mojer, Zoning Board of Appeals (Term expires 09/30/2018)

**DESIGNATIONS**

1. Transfer: Town Clerk Denise Murphy stated that the Town Board needs to approve the transfer from General (Contingency) A1990.4 to A3620.1 (Safety Inspector/Personnel Service) in the amount of \$852.00.



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**HIGHWAY**

Balance as of 10/31/2017	\$	108,974.82
Increases	\$	152,977.16
Decreases	\$	93,265.56
Balance as of 11/30/2017	\$	168,686.42

**SEWER DISTRICT #1**

Balance as of 10/31/2017	\$	39,778.63
Increases	\$	0.00
Decreases	\$	24.93
Balance as of 11/30/2017	\$	39,753.70

**CAPITAL PROJECT – BUILDING**

Balance as of 10/31/2017	\$	267.71
Increases	\$	0.00
Decreases	\$	0.00
Balance as of 11/30/2017	\$	267.71

**BE IT RESOLVED**, the Town Board has reviewed and approved November 2017 Monthly Report by Supervisor Willard Peck as presented.

Deputy Supervisor George Hodgson seconded the introduction of Resolution #31 of 2018

Deputy Supervisor George Hodgson – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman John DeLisle – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution # 31 of 2018 Adopted

4. Supervisor’s Financial Report for December 2017: Councilwoman Patricia Bryant introduced Resolution # 32 of 2018:

**BE IT RESOLVED**, pursuant to Section 125 of the Town Law, Supervisor Willard Peck rendered the following detailed statement of all money received and disbursed during the December 2017:

**GENERAL**

Balance as of 11/30/2017	\$	886,915.81
Increases	\$	187,783.91
Decreases	\$	237,921.27
Balance as of 12/31/2017	\$	836,778.45

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**HIGHWAY**

Balance as of 11/30/2017	\$	168,536.10
Increases	\$	2,005.60
Decreases	\$	121,309.11
Balance as of 12/31/2017	\$	49,232.59

**SEWER DISTRICT #1**

Balance as of 11/30/2017	\$	39,753.70
Increases	\$	6.59
Decreases	\$	48.95
Balance as of 12/31/2017	\$	39,711.34

**CAPITAL PROJECT – BUILDING**

Balance as of 11/30/2017	\$	267.71
Increases	\$	9,042.89
Decreases	\$	9,042.83
Balance as of 12/31/2017	\$	267.77

**BE IT RESOLVED**, the Town Board has reviewed and approved December 2017 Monthly Report by Supervisor Willard Peck as presented.

Deputy Supervisor George Hodgson seconded the introduction of Resolution #32 of 2018

Deputy Supervisor George Hodgson – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman John DeLisle – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution # 32 of 2018 Adopted

Councilman Paul Bolesh made a motion @ 8:20 PM to adjourn the Regular Monthly Meeting. Councilman John DeLisle seconded the motion. All in favor, motion carried.

Respectfully submitted,

Denise Murphy, Town Clerk  
Town of Northumberland

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