

**Town of Northumberland
Town Board Meeting
September 1, 2011**

The Regular Monthly Meeting of the Northumberland Town Board was called to order @ 7:30 PM by Supervisor Willard Peck. Following the salute to the flag, roll call was taken. Those attending included Supervisor Willard Peck; Councilman George Hodgson; Councilman Paul Bolesh and Councilwoman Patricia Bryant. Councilman Daniel Gale was absent. Also attending were Clerk Denise Murphy; Highway Sup't Neil Petteys; Building and Zoning Administrator Richard Colozza and Town Attorney Douglas Ward.

PUBLIC PARTICIPATION

Harry Sears wanted to personally thank Highway Sup't Neil Petteys and his men for all their help with his Eagle Scout Project. Mr. Sears stated that he is very excited and proud to inform the Board that he completed his project officially. Unfortunately with the delay in paving, he was unable to wait for Peckham to pave the basketball court. Mr. Sears stated that he contacted and hired Lenihan Paving to pave the basketball court. Mr. Sears stated that he had to complete the project before he turned 18 and he does in October. Also Mr. Sears stated that he starts college September 8th. Mr. Sears indicated that he raised \$1,600 in donations. Mr. Sears stated that he is short \$2,186.00. The Town Board discussed in a prior meeting with Mr. Sears that they would be willing to help if he went over his budget. The Town Board discussed the Parkland/Recreation Account which funds are set aside from developers during the subdivision process to be used for Town Parks. Town Attorney Douglas Ward stated that he will have to review the Town's Procurement Policy to verify that this can be done. Councilwoman Patricia Bryant made a motion to approve payment to Harry Sears to cover the cost of paving contingent upon the Town Attorney's review and the reimbursement amount will not exceed \$2,186.00. Councilman George Hodgson seconded the motion. All in favor, motion carried. Mr. Sears informed the Board that he is seeking additional donations so he does not anticipate the total of \$2,186.00 being needed. Mr. Sears parents have covered the cost to Lenihan Paving.

Supervisor Willard Peck stated with the 10th Anniversary of 911 coming upon us, it is important to thank all the volunteers who give their time during an extremely difficult time. Supervisor Willard Peck stated again we saw this volunteer dedication with Hurricane Irene in our community. Supervisor Peck stated that he was so impressed with the time our volunteer fireman put in to make sure our community was safe during the storm.

APPROVAL OF MINUTES

1. Councilman Paul Bolesh made a motion to approve the minutes of the August 1, 2011 Regular Monthly Meeting. Councilwoman Patricia Bryant seconded the motion.

*Town of Northumberland
Town Board Meeting
September 1, 2011*

Supervisor Willard Peck – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman George Hodgson – “Abstain”

Councilwoman Patricia Bryant – “Aye”

Motion carried.

CORRESPONDENCE

1. Ed Cross, Dog Control Officer, submitted his Dog Control Officer’s Monthly Report for August 2011. Mr. Cross answered 10 complaints, traveled 283 miles, and issued 3 warnings and 1 summons. Mr. Cross also had to deal with one dog bite case.

2. Moreau Emergency Squad submitted their “Profit and Loss” statement covering April – June, 2011.

3. Supervisor Willard Peck received a letter from State of New York Department of Transportation (NYSDOT) regarding Contract # C032790 – Lakes to Locks Passage, All American Road: Hudson Crossing Byway Heritage Center (PIN) SB05.09.321. NYS DOT stated that the work plan proposed for the subject project, including identified tasks, budget, and schedule, is approved as submitted. In addition, the Town of Northumberland is authorized to engage the services of sub-consultants for the completion of the project.

4. The Town Board received an email from David Lynch, King Road, regarding his need to DSL or Time Warner Cable. Mr. Lynch stated, presently, it is not available on his street and he needs it for his professional career. Mr. Lynch stated that he had Road Runner do a site survey and they provided a quote of \$4,000 per household to run their serve to his home and 5 others. Supervisor Willard Peck stated the Town’s Franchise Agreement with Time Warner Cable expires in 2013 and one of the areas he will be working on is to extend coverage within the Town of Northumberland. Supervisor Willard Peck stated that this is one of his top priorities.

5. The Town Board received a request regarding a three (3) way “Stop” sign at the intersection of Gurn springs Road and Strong Road from Fred Ballou. Mr. Ballou stated when you drive to that intersection you have to almost pull out into the center of the Road to see if it is safe to pull out. Mr. Ballou stated that a natural knoll is present which makes it hard to see. Highway Sup’t Neil Petteys stated that he also is looking for guidance for additional “Stop” signage for the intersection of Jewell Road/Kobor Road; Purinton Road/Austin Road and now Gurnsprings Road/Strong Road. Previously New York State Department of Transportation helped with these types of issues. With the cut backs in the State, Highway Sup’t Neil Petteys stated he was unable to get anyone to come out and look at these intersections. Highway Sup’t Neil Petteys will contact Jim Mitchell, Town Engineer, and see if he can provide some guidance. Highway Sup’t will report back to the Town Board.

*Town of Northumberland
Town Board Meeting
September 1, 2011*

6. Building and Zoning Administrator Richard Colozza submitted his Permit Monthly Report for the Month of August 2011. The Building Department brought in \$1,103.80 in building fees for a total of \$9,243.21 year to date. The Building Department has received 18 violation complaints year to date.
7. The Town Board received a letter from Saratoga County Public Health Nursing Services regarding influenza clinics that are upcoming for the 2011 – 2012 season.
8. The Town Board received information from US Representative Chris Gibson, NY 20th Congressional District from the Small Business Administration – Disaster Loans for Businesses & Homeowners.
9. The Town of Northumberland received tickets for the “United States Coast Guard Band” tickets for September 17th @ 2:00 PM. The event is sponsored by Saratoga County Board of Supervisors.
10. Supervisor Willard Peck received information from Saratoga County Emergency Services regarding damages estimates for the Town of Northumberland from Hurricane Irene. Highway Sup’t Neil Petteys will provide the County with dollar figures.

OLD BUSINESS

1. Schuyler Park: The Schuyler Park Committee solicited requests for quotations for the 2011 Schuyler Park Mowing Contract. The quotations will be providing full mowing and trimming services for Schuyler Park for the remaining 2011 growing season. All quotations must comply with all applicable federal and state laws including the prevailing wage law. The Schuyler Park Committee reviewed the quotes and has made a request that the 2011 mowing contract be awarded to Collins Turf Services, LLC in the amount of \$3,000.00. The Saratoga Town Board will be meeting next week to vote on Schuyler Park Committee’s recommendation for the 2011 Schuyler Park Mowing Contract. The Northumberland Town Board needs to take action on this recommendation tonight. Councilman Paul Bolesh introduced Resolution # 46 of 2011:

WHEREAS, THE Town Board of the Town of Northumberland recognizes the need for mowing and trimming at Schuyler Park; and

WHEREAS, bids were solicited via advertising in the Saratogian on August 5, 2011; and

WHEREAS, the Schuyler Park Committee opened all bids on August 17th and unanimously recommends to both the Town of Northumberland and the Town of Saratoga Town Boards that the lowest bidder, Collins Turf Services, LLC be awarded the contract; therefore be it

RESOLVED, that the lowest proposal of \$3,000.00 from Collins Turf Services, LLC be accepted for the mowing and trimming for the remainder of the 2011 mowing season at Schuyler Park pending review and approval by Town of Saratoga’s Town Attorney William Reynolds and Town of Northumberland’s Town Attorney Douglas Ward that the bid specifications are met.

*Town of Northumberland
Town Board Meeting
September 1, 2011*

Councilman George Hodgson seconded the introduction of Resolution # 46 of 2011

Supervisor Willard Peck – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman George Hodgson – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution #46 of 2011 Adopted

2. Hudson Crossing Park: Councilman George Hodgson reported that the Card Board Race held on August 13, 2011 was a huge success again. Councilman George Hodgson stated he has been working with CLA Site, the consulting firm hired by the Town of Northumberland regarding the Hudson River Canalway Trail and kayak launch. Councilman Hodgson stated they have put together a request for proposal package. The Department of State and Canal Corp are reviewing the bid construction package. Once they are approved the construction specification documents the next step would be to release the requests for proposals. Councilman George Hodgson asked the Town Board if they would consider authorizing the release of the bid for the construction if the Hudson River Canalway Trail and kayak launch contingent upon Department of State and Canal Corp review and approval. Town Attorney Douglas Ward asked if the bid proposals addressed prevailing wages. Councilman George Hodgson stated that was addressed. Town Attorney Douglas Ward stated that he would like to review the bid construction package prior to it being released. Councilwoman Patricia Bryant made a motion to approve the releasing of the bid package for the construction of the Hudson River Canalway Trail and Kayak Launch contingent upon review and approval of Town Attorney Douglas Ward. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

3. Stop Sign Local Law: Supervisor Willard Peck informed the public that earlier tonight the Town Board held a public hearing regarding Local Law #1 of 2011 – A Local Law regarding the placement of “Stop” signs. Councilwoman Patricia Bryant introduced Resolution #47 of 2011 –

WHEREAS, the Town of Northumberland determined that a “Stop” sign was needed at the intersection of Baker Drive and Yandell Yard, and

WHEREAS, the Northumberland Town Board held a Public Hearing tonight to receive the public’s comments on Local Law #1 of 2011 – A Local Law regarding “Stop” Sign placement, to recognize the placement of two stop signs on Baker Drive at the intersection of Yandell Yard, therefore be it

RESOLVED, the Northumberland Town Board adopts Local Law #1 of 2011 – A Local Law regarding “Stop” sign placement.

Councilwoman Patricia Bryant seconded the introduction of Resolution #47 of 2011

Supervisor Willard Peck – “Aye”

*Town of Northumberland
Town Board Meeting
September 1, 2011*

Councilman Paul Bolesh – “Aye”

Councilman George Hodgson – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution #47 of 2011 Adopted

NEW BUSINESS

1. Councilman George Hodgson provided Board Members with a copy of a proposed Town Seal that was provided by Saratoga Flag & Banner owner Tony Spinelli. Councilman George Hodgson would like the Town Board to consider adopting this drawing as the Town’s official seal. Presently this design is on the side of the Town of Northumberland town highway trucks. A discussion followed regarding if the seal was designed by Hudson Armstrong and the town would need to clear this prior to making it the official seal due to copy right issues. Town Attorney Douglas Ward stated he will talk with one of his partners in his Law Firm to see if this could be an issue. Richard Colozza, Building & Zoning Administrator stated that he believed the Bicentennial Committee back in 1998 came up with this design.

2. The Town Clerk provided the Town Board with a Mutual Aid Agreement regarding Household Hazardous Waste Collection. The purpose of the agreement is to document the request of the Town of Wilton to the Town of Northumberland to participate in the Household Hazardous Waste Collection day scheduled on Saturday, September 17, 2011. Councilman George Hodgson introduced Resolution #48 of 2011

WHEREAS, the Town of Northumberland wishes to participate in the Household Hazardous Waste Collection day scheduled on Saturday, September 17, 2011 therefore be it

RESOLVED, The Town of Northumberland agrees to reimburse the Town of Wilton their fair share of the net cost based upon the number of residents participating to the total number and be it further

RESOLVED, If the Town of Wilton becomes eligible for grant funds, the grant funds will be distributed based on the ration of total residents per Town to the Total participants to the program.

Councilwoman Patricia Bryant seconded the introduction of Resolution #48 of 2011

Supervisor Willard Peck – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman George Hodgson – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution #48 of 2011 Adopted

Town Clerk Denise Murphy informed the Town Board that only two (2) residents have signed up to participate in the Hazardous Waste Day. It was the consensus of the Town Board Members that a paid advertisement should be posted in both the Post Star and Saratogian Newspaper.

*Town of Northumberland
Town Board Meeting
September 1, 2011*

3. The Northumberland Town Court would like to submit another Grant Application with Justice Court Assistant Program. They would like to purchase new vertical blinds for the Board Room/Court Room, Folding Utility Tables, heavy duty storage shelving units for old court records, bookcase , coat rack desk chair, telephone with built in answering machine and bulletin board.

Councilwoman Patricia Bryant introduced Resolution #49 of 2011 –

WHEREAS, the Northumberland Town Court has a total budget for 2011 in the amount of \$49,460.00 to cover all costs associated with the Northumberland Court System; and

WHEREAS, the Northumberland Town Court is in need of Vertical blinds for the board room/court room, folding utility tables for court room, heavy duty storage shelving units for basement, bookcase, desk chair, telephone with answering machine, coat rack, bulletin board, therefore be it

RESOLVED, that the Northumberland Town Board authorizes the Justice Court request to apply for a grant from the Justice Court Assistant Program.

Councilman Paul Bolesh seconded the introduction of Resolution #49 of 2011

Supervisor Willard Peck – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman George Hodgson – “Aye”

Councilwoman Patricia Bryant – “Aye” Resolution #49 of 2011 Adopted

4. Supervisor Willard Peck informed the Town Board that the Town of Northumberland can still request to be included in the Saratoga County Sewer District. Supervisor Willard Peck stated there will be no charge to the Town of Northumberland for its inclusion in the district unless the town was using the service. There will be no ad valorem charges imposed on any property as a result of any expansion of the sewer district boundaries. Supervisor Willard Peck stated that one of the advantages of being included in the Saratoga County Sewer District is a \$50 credit on raw sewage being brought to the treatment plant by a hauler. Councilman George Hodgson stated he felt this was next to impossible to make sure the residents were going to receive a \$50 credit on their septic tank pumping. Supervisor Willard Peck stated that no laterals will be permitted in the Agricultural Districts unless specifically authorized by the Planning Board. Councilman George Hodgson asked if the Sewer pipes were installed in certain areas of the town, would a property owner be mandated to tie into the Sewer District. Supervisor Willard Peck stated he will contact James DiPasquale, Director of the Sewer District to see if he can answer some of these questions.

5. Corner Stone Telephone Agreement: The Town Clerk received a memo from Corner Stone Telephone Service regarding the Town’s Contract for telephone and internet service at the Town Hall and Highway Garage. The Town of Northumberland is out of its contract term and will begin to be billed on a month to

*Town of Northumberland
Town Board Meeting
September 1, 2011*

month basis. The Town Board tabled any action until Supervisor Peck has an opportunity to talk with Time Warner Cable regarding telephone and internet service.

DESIGNATIONS

1. Transfer: Councilman George Hodgson introduced Resolution #50 of 2011

WHEREAS, the coding for Ed Cross, Animal Control Officer in the amount of \$595.00 was incorrectly coded A3510.4, therefore be it

RESOLVED, the Town Bookkeeper is authorized to move the charge of \$595.00 from A3510.4 to A3510.41

Councilman Paul Bolesh seconded the introduction of Resolution #50 of 2011

Supervisor Willard Peck – “Aye”
Councilman Paul Bolesh – “Aye”
Councilman George Hodgson – “Aye”
Councilwoman Patricia Bryant – “Aye” Resolution #50 of 2011 Adopted

2. Approval of Vouchers for payment: Councilwoman Patricia Bryant made note that Highway Voucher # 176 had errors. It was the consensus of the Town Board to void that voucher. Councilman Paul Bolesh introduced Resolution #51 of 2011:

BE IT RESOLVED, the following Vouchers to be paid as presented:

A (General Fund) Vouchers # 290 - # 330 Total: \$ 23,575.85
DA (Highway Fund) Vouchers # 173 - #196 Total: \$ 137,419.66 (Voucher # 176 Voided)
SS (Sewer District #1) Voucher # 11 Total: \$ 26.79

Councilman George Hodgson seconded the introduction of Resolution # 51 of 2011.

Supervisor Willard Peck – “Aye”
Councilman Paul Bolesh – “Aye”
Councilman George Hodgson – “Aye”
Councilwoman Patricia Bryant – “Aye” Resolution # 51 of 2011 – Adopted

DEPARTMENTS

Highway: Highway Sup’t Neil Petteys provided an update to the Town Board on damages from Hurricane Irene. Highway Sup’t Neil Petteys stated that he had to close a section of Colebrook Road due to 2 sink holes. The culvert has been replaced. Highway Sup’t Neil Petteys stated he is playing catch up with all the brush

*Town of Northumberland
Town Board Meeting
September 1, 2011*

that fell during the storm. Highway Sup't Neil Petteys also reported that there was a lot of damage to Wells Lane, Harris Road and Gailor Lane.

Councilman George Hodgson made a motion @ 9:10 PM to adjourn the Regular Monthly Meeting. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

Respectfully submitted,

Denise Murphy
Town Clerk