

**Town of Northumberland
Town Board Meeting
February 13, 2014**

The Regular Monthly Meeting of the Northumberland Town Board was called to order @ 7:00 PM. Following the salute to the flag, roll call was taken. Those attending included Supervisor Willard Peck, Councilman Paul Bolesh, Councilman John DeLisle, and Councilwoman Patricia Bryant. Councilman George Hodgson was absent. Also attending was Clerk Denise Murphy and Deputy Highway Sup't Neil Petteys.

Supervisor Willard Peck at this point welcomed Councilman John DeLisle to the Town Board. Supervisor Willard Peck stated that Councilman DeLisle has big shoes to fill, but, will be a wonderful asset to the Town Board and looks forward to working with him.

PUBLIC PARTICIPATION

Deputy Highway Sup't Harold Vance Jr. asked the Town Board to consider changing the spending limit for the Mechanic. Presently the Town Board adopted Resolution # 8 of 2014 limiting the amount the mechanic can spend up to \$500 without the Highway Sup't approval. Deputy Highway Sup't Harold Vance Jr. stated this causes problems since the mechanic goes to pick up parts that are needed and if the cost is over \$500 he has to authorize the expense. Deputy Highway Sup't Harold Vance Jr. stated that \$1,000 would be more realistic. Supervisor Willard Peck made a motion to amend Resolution #8 of 2014 to authorize the mechanic to spend up \$1,000. All other components of Resolution #8 of 2014 will remain the same. Councilwoman Patricia Bryant seconded the motion. All in favor, motion carried. Deputy Highway Sup't Harold Vance Jr stated that all three (3) entrance doors to the garage need to be replaced. Highway Sup't Harold Vance had one quote from Curtis Lumber for roughly \$2,500 for parts only. The Town's Procurement Policy requires three (3) quotes. Deputy Highway Sup't Harold Vance Jr. stated that would like to purchase a used roller. Highway Sup't Harold Vance Jr. presented three (3) quotes.

2006 – CR270 Vibrator Compactor - \$6,900 (Taylor Rental)

2002 Sakai CR270 - \$21,989 (Mildura Truck Centre)

2006 Sakai CR270 - \$10,500 (Hawkins Graves, Inc)

Councilwoman Patricia Bryant made a motion authorizing Deputy Highway Sup't Harold Vance Jr. to purchase a 2006 CR270 Vibrator Compactor Roller for \$6,900 from Taylor Rental. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

Deputy Highway Sup't Harold Vance Jr. stated that he would like to purchase a 7,000 – 10,000 lb trailer capable of transporting the roller to be towed behind the town's 1 ton truck. Councilwoman Patricia Bryant made a motion authorizing Deputy Sup't Vance to purchase a trailer from State Contract with cost not to exceed \$3,500. Councilman John DeLisle seconded the motion. All in favor, motion carried. Highway Sup't Vance would like to purchase a hydraulic crimping tool in the amount of \$2,899.49. The Procurement Policy requires three (3) quotes.

***Town of Northumberland
Town Board Meeting
February 13, 2014***

APPROVAL OF MINUTES

1. Councilwoman Patricia Bryant made a motion to approve the minutes of the January 9, 2014 Organizational Meeting. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.
2. Councilwoman Patricia Bryant made a motion to approve minutes of the January 9, 2014 Regular Monthly Meeting. Councilman John DeLisle seconded the motion. All in favor, motion carried.

CORRESPONDENCE

1. Dog Control Officer, Edward Cross, submitted his January 2014 Monthly Report. Mr. Cross answered 7 complaints, issued 4 warnings and addressed one bite case.
2. The Town Board received a letter from Time Warner Cable regarding a letter which will be sent to their customers that describe the changes to take effect with their first billing cycle of March 2014.
3. Supervisor Willard Peck received a letter from Saratoga County Industrial Development Agency regarding "payment in Lieu of Tax Agreement" for the Finch Paper LLC.

OLD BUSINESS

1. Time Warner Cable Franchise Agreement. Supervisor Willard Peck stated that he will begin working on the Franchise Agreement. Town Clerk Denise Murphy will provide Supervisor Peck and Town Attorney Douglas Ward with contact information.
2. Employee Handbook. Supervisor Willard stated that he needs to make the final changes to the document.
3. Building Committee Report: Town Engineer James Mitchell with Environmental Design Partnership submitted a proposal for Preparation of Plans for the Town of Northumberland Town Hall/Town Court Complex. Mr. Mitchell is proposing to retain the same group of professionals that were assembled to design the recently completed Town of Moreau Town Hall/Town Court Complex. The team includes Ethan Hall of Rucinski Hall Architects, Michelle Houghtaling of MH Professional Engineering (Mechanical & Electrical Engineers) and Scott Burlingame (Structural Engineer). Mr. Mitchell is proposing to serve as the Site Civil Engineer and overall coordinator of the design team. All members of the team were involved with the development of the schematic plans for the Northumberland Town Hall project and are already familiar with the project program. The design of this facility will be based on the Preliminary Design Program prepared by the Building Committee, the Environmental Design Partnership and Ethan Hall and our discussions of the project to date. The new single story wood frame structure is proposed to be 5,500 square feet first floor with a 2,000 square feet basement.
Part 1: Lump sum fee (Tasks 1, 2 and 3) for the preparation of Preliminary Drawings and Cost Estimates: \$10,000. Note: The detailed design phase will not commence until preliminary cost estimates have been developed and approved by the Town Board.

**Town of Northumberland
Town Board Meeting
February 13, 2014**

Part 2: Lump sum fee (Tasks 4 thru 7) to complete Final Drawings, prepare bid documents and assist with the selection of contractors: \$90,000. Note: Engineering services associated with the construction phase of the project will be completed under a separate agreement and are not included within the scope of this proposal.

Services to be provided by others include; topographic survey, boundary survey, endangered species studies, archeological investigations and studies related to subsurface environmental concerns (contamination).

Mr. Mitchell stated that he anticipates completion of design drawings and specification for construction bidding during June 2014 with construction commencing in August and project completion by June 2015.

Supervisor Peck stated that he has discussed this proposed project with the Town's Bookkeeper and Town Clerk and was told the Town Board needs to establish a Capital Project Fund for the proposed New Town Hall.

Councilman Paul Bolesh introduced Resolution # 27 of 2014,

WHEREAS, the Town Board has established a Building Committee to review the needs of the Town of Northumberland for the Town Hall, and

WHEREAS, the Building Committee submitted three Town Hall options at the January 9, 2014 Town Board Meeting, and

WHEREAS, Option 1 – Construction of a new 5,500 square foot building behind existing building and raise existing building upon completion of new building with an approximate cost of \$1.4 million, and

WHEREAS, Option 2 – Renovate existing 5,500 square foot building with an approximate cost of \$1.16 million, and

WHEREAS, Option 3 - relocate to new site construct 5,500 square foot building, and

WHEREAS, the Town Board at their January 9, 2014 Town Board Meeting approved Option 1,

THEREFORE BE IT RESOLVED, the Town Board will establish a Capital Project Fund/Building and be it further

RESOLVED, the Town Board approves the transfer of \$100,000 from prior year fund balance to the Capital Project Fund/Building.

Councilwoman Patricia Bryant seconded the Resolution # 27 of 2014.

Supervisor Willard Peck – “Aye”

**Town of Northumberland
Town Board Meeting
February 13, 2014**

Councilman Paul Bolesh – “Aye”
Councilman John DeLisle – “Aye”
Councilwoman Patricia Bryant – “Aye” Resolution #27 of 2014 Adopted

Councilman Paul Bolesh introduced Resolution #28 of 2014

WHEREAS, James E Mitchell, P.E. Town Engineer with Environmental Design Partnership presented a proposal to the Town of Northumberland for the preparation of plans for the Town of Northumberland Town Hall/Town Court Complex and

WHEREAS, Mr. Mitchell is proposing to retain the same group of professionals that were assembled to design the recently completed Town of Moreau Town Hall/Town Court Complex. The team includes Ethan Hall of Rucinski Hall Architects, Michelle Houghtaling of MH Professional Engineering (Mechanical & Eletrical Engineers) and Scott Burlingame (Structural Engineer). Mr. Mitchell is proposing to serve as the Site Civil Engineer and overall coordinator of the design team. All members of the team were involved with the development of the schematic plans for the Northumberland Town Hall project and are already familiar with the project program. The design of this facility will be based on the Preliminary Design Program prepared by the Building Committee, the Environmental Design Partnership and Ethan Hall and our discussions of the project to date. The new single story wood frame structure is proposed to be 5,500 square feet first floor with a 2,000 square feet basement.

Part 1: Lump sum fee (Tasks 1, 2 and 3) for the preparation of Preliminary Drawings and Cost Estimates: \$10,000. Note: The detailed design phase will not commence until preliminary cost estimates have been developed and approved by the Town Board.

Part 2: Lump sum fee (Tasks 4 thru 7) to complete Final Drawings, prepare bid documents and assist with the selection of contractors: \$90,000. Note: Engineering services associated with the construction phase of the project will be completed under a separate agreement and are not included within the scope of this proposal.

Services to be provided by others include; topographic survey, boundary survey, endangered species studies, archeological investigations and studies related to subsurface environmental concerns (contamination).

Mr. Mitchell stated that he anticipates completion of design drawings and specification for construction bidding during June 2014 with construction commencing in August and project completion by June 2015.

BE IT RESOLVED, the Town Board accepts Town Engineer James Mitchell’s P.E. design proposal for a new Town Hall/Town Court Complex dated February 3, 2014, and be it further

RESOLVED, the Town Board authorizes Town Supervisor Willard Peck to enter into a contract with Town Engineer James Mitchell, P.E. with Environmental Design Partnership.

**Town of Northumberland
Town Board Meeting
February 13, 2014**

Councilwoman Patricia Bryant seconded the introduction of Resolution #28 of 2014.

Supervisor Willard Peck – “Aye”
Councilman Paul Bolesh – “Aye”
Councilman John DeLisle – “Aye”
Councilman Paul Bolesh – “Aye”

Resolution #28 of 2014 Adopted

NEW BUSINESS

1. Fuel Oil Bid for 2014 – Councilman Paul Bolesh introduced Resolution #29 of 2014

WHEREAS, The Northumberland Town Board announces its intension to bid for the purchase of Unleaded, Diesel/Blend Fuel for the Highway Garage for fiscal year 2014. The cost shall be made up by using Albany Reseller Tank Car average price posted on March 3, 2014 plus a firm differential which makes the net price gallon. The bid must provide for one (1) 500 gallon double wall tank, for unleaded fuel and fuel dispenser with gallon meter. The fuel tank and fuel dispenser will be kept at 42 Leonard Street (State Route 32) for the term of this agreement. Town of Northumberland will be responsible to ensure that the operation and maintenance of the tank are in full compliance with all applicable state and local laws and regulations for Petroleum Bulk Storage (PBS) facilities, including the registration of the tank with the New York State Department of Environmental Conservation (NYSDEC). The bidder shall provide the following information with the bid: credit terms, automatic delivery schedule, burner service availability and typical analysis of products. Sealed bids must be received by March 13, 2014 and be addressed to the Bid Committee, PO Box 128- 17 Catherine Street, Gansevoort, NY 12831, be it

RESOLVED, the Northumberland Town Board will open all bids at their regular monthly meeting @ 7:00 PM on March 13, 2014, and be it further

RESOLVED, the Northumberland Town Board has the right to reject any or all bids.

Councilman John DeLisle seconded the introduction of Resolution # 29 of 2014

Supervisor Willard Peck – “Aye”
Councilman Paul Bolesh – “Aye”
Councilman John DeLisle – “Aye”
Councilman Paul Bolesh – “Aye”

Resolution #29 of 2014 Adopted

2. Bids for the pumping of septic tanks in Sewer District #1 – Councilman Paul Bolesh introduced Resolution #30 of 2014 –

WHEREAS, The Northumberland Town Board is soliciting **bids for the pumping of up to 22 - 1,000 gallon septic tanks (plus any on as an as needed bases) and 1- 2,000 gallon septic tank located in Sewer District #1 on Third St., Fourth St., and a portion of Kobor Road in the Hamlet of Gansevoort.** The bid should include cost for digging up tanks for pumping and any extra hoses that may be needed. The bid

**Town of Northumberland
Town Board Meeting
February 13, 2014**

must also reflect prevailing wages. Any and all add on cost must be included in the bid amount prior to be awarded. Any changes in the pumping after being awarded must be approved as a change order prior to pumping. Anyone wishing to review the area to be pumped prior to submitting a bid may contact the Deputy Highway Superintendent. The Town Clerk will notify you prior to pumping which tanks are scheduled to be pumped. Bids will run from time of awarding until December 31, 2014. Sealed bids must be received no later than 4:00 PM on March 13, 2014 be it

RESOLVED, Bids will opened and publicly read @ 7:00 PM on March 13, 2014 at the Northumberland Town Board Meeting, be it further

RESOLVED, The Northumberland Town Board has the right to reject any and/or all bids.

Councilwoman Patricia Bryant seconded the introduction of Resolution #30

Supervisor Willard Peck – “Aye”
Councilman Paul Bolesh – “Aye”
Councilman John DeLisle – “Aye”
Councilwoman Patricia Bryant – “Aye” Resolution #30 of 2014 Adopted

3. Moreau Emergency Squad – Councilwoman Patricia Bryant introduced Resolution # 31 of 2014 –

WHEREAS, pursuant to Section 122-b of the General Municipal Law of the State of New York, the parties do mutually agree as follows:

1. That the **Squad**, at its own expense and upon its own responsibility, agrees to provide and maintain ambulances and necessary equipment, and to organize within its membership an emergency relief squad which shall be trained to operate such ambulances and to render such aid to injured and sick persons as is normally required of ambulance personnel, and to provide emergency ambulance service at any hour of the day or night, during the term of this contract, within that portion of the Town of Northumberland bounded and described as follows:

All that portion of the Town of Northumberland bounded and described as being west of the Hudson River and southerly and easterly of the Callahan Road, Lindsay Hill Road, Colebrook and Duncan Road, including Callahan and Duncan Roads.

2. That in consideration of the agreement to provide emergency ambulance services as specified above, the **TOWN** agrees to pay to the **SQUAD** the sum of **Eighty Thousand Seven Hundred Ninety One (\$80,791.00) Dollars** as payment for the ambulance service to be provided. The **SQUAD** agrees to accept the sum of **Eighty Thousand Seven Hundred Ninety One Dollars** as payment for the ambulance services to be provided, and:

- a). It is hereby mutually covenanted and agreed that the relation of Contractor to the town under this agreement shall be that of an independent contractor and shall not be exclusive;
- b). No facilities or equipment have been or shall be provided by **TOWN**;

**Town of Northumberland
Town Board Meeting
February 13, 2014**

c). The **TOWN** hereby authorizes **SQUAD** to impose upon each user of the ambulance reasonable fees or charges. Such fees or charges are in conjunction with the amount of this agreement and are received together with the amounts paid by each town and all such fees or charges are and shall be the property of the **SQUAD**. Such fees or charges shall be billed directly to the user and the user's insurance carrier, in such instances that the user's insurance contract so provides for such direct payment, so long as a copy of said bills also sent to the user. **SQUAD** shall keep proper records and accounts of all monies received. Nothing herein contained shall be construed to prevent **SQUAD** from soliciting and accepting donations and from conducting fund-raising activities to assist in defraying its operating and capital expense.

d). Any prior agreement entered into between the **TOWN** and **SQUAD** is hereby amended to conform with the language contained herein to condone and permit the **SQUAD** to continue to act as an independent contractor, not be exclusive, and to impose fees or charges and to bill for same and to retain the proceeds now and as it has done for many years since it began billing users.

3. The **SQUAD** agrees to procure and keep in force during the period of this agreement, policy or policies of liability insurance including the **TOWN** as an Additional Named Insured protecting said **SQUAD** with limits of at least \$100,000.00 and \$300,000.00 for personal injuries and with property damage coverage in at least the sum of \$25,000.00. The **SQUAD** agrees to indemnify and save harmless the **TOWN** from any and all claims arising out of the operation of said ambulance service pursuant to as above set forth.

The term of this agreement shall be from the date thereof January 1, 2014 through and including December 31, 2014, therefore be it

RESOLVED, the Northumberland Town Board authorizes Supervisor Willard Peck to sign the contract on behalf of the Town of Northumberland.

Councilman John DeLisle seconded the introduction of Resolution #31 of 2014.

Supervisor Willard Peck – "Aye"
Councilman Paul Bolesh – "Aye"
Councilman John DeLisle – "Aye"
Councilwoman Patricia Bryant – "Aye" Resolution #31 of 2014 Adopted.

4. General Schuyler Emergency Squad: Councilwoman Patricia Bryant introduced Resolution #32 of 2014 –

WHEREAS, that pursuant to Section 122-b of the General Municipal Law of the State of New York, the parties do mutually agree as follows:

1. That the **SQUAD**, at its own expense and upon its own responsibility, agrees to provide and maintain ambulances and necessary equipment, and to organize within its membership an emergency relief squad which shall be trained to operate such ambulances and to render such aid to

**Town of Northumberland
Town Board Meeting
February 13, 2014**

injured and sick persons as is normally required of ambulance personnel, and to provide emergency ambulance service at any hour of the day or night, during the term of this contract, within that portion of the Town of Northumberland bounded and described as follows:

All that portion of the Town of Northumberland bounded and described as being west of the Hudson River and southerly and easterly of the Callahan Road, Lindsay Hill Road, Colebrook and Duncan Road, including Callahan and Duncan Roads.

2. That in consideration of the agreement to provide emergency ambulance services as specified above, the **TOWN** agrees to pay to the **SQUAD** the sum of **One Hundred Nineteen Thousand Nine Hundred Sixteen (\$119,916.00) Dollars** as payment for ambulance service to be provided. The **SQUAD** agrees to accept the sum of **One Hundred Nineteen Thousand Nine Hundred Sixteen (\$119,916.00) Dollars** as payment for the ambulance services to be provided, and:

- a). It is hereby mutually covenanted and agreed that the relation of Contractor to the **TOWN** under this agreement shall be that of an independent contractor and shall not be exclusive;
- b). No facilities or equipment have been or shall be provided by **TOWN**;
- c). The **TOWN** hereby authorizes **SQUAD** to impose upon each user of the ambulance reasonable fees or charges. Such fees or charges are in conjunction with the amount of this agreement and are received together with the amounts paid by each town and all such fees or charges are and shall be the property of the **SQUAD**. Such fees or charges shall be billed directly to the user and the user's insurance carrier, in such instances that the user's insurance contract so provides for such direct payment so long as a copy of said bill is also sent to the user. **SQUAD** shall keep proper records and accounts of all monies so received. Nothing herein contained shall be construed to prevent **SQUAD** from soliciting and accepting donations and from conducting fund-raising activities to assist in defraying its operating and capital expense.
- d). Any prior agreement entered into between the **TOWN** and **SQUAD** is hereby amended to conform with the language contained herein to condone and permit the **SQUAD** to continue to act as an independent contractor, not be exclusive, and to impose fees or charges and to bill for same and to retain the proceeds now and as it has done for many years since it began billing users.

3. The **SQUAD** agrees to procure and keep in force during the period of this agreement, policy or policies of liability insurance including the **TOWN** as an Additional Named Insured protecting said **SQUAD** with limits of a least \$100,000.00 and \$300,000.00 for personal injuries and with property damage coverage in at least the sum of \$25,000.00. The **SQUAD** agrees to indemnify and save harmless the **TOWN** from any and all claims arising out of the operation of said ambulance service pursuant to this contract and said party further agrees to furnish the **TOWN** insurance certificates showing coverage as above set forth.

The term of this agreement shall be from the date thereof January 1, 2014 through and including December 31, 2014, be it

**Town of Northumberland
Town Board Meeting
February 13, 2014**

RESOLVED, the Northumberland Town Board authorizes Supervisor Willard Peck to sign the contract with General Schuyler Emergency Squad on behalf of the Northumberland Town Board.

Councilman John DeLisle seconded the introduction of Resolution #32 of 2014.

Supervisor Willard Peck – “Aye”
Councilman Paul Bolesh – “Aye”
Councilman John DeLisle – “Aye”
Councilwoman Patricia Bryant – “Aye” Resolution # 32 of 2014 Adopted

5. Councilwoman Patricia Bryant introduced Resolution #33 of 2014 –

WHEREAS, there has been duly established in the said Town, a fire protection district known as the “Northumberland- Bacon Hill Fire Protection District of the Town of Northumberland” embracing territory in said Town adjacent to the said Village of Schuylerville, as such territory is more fully described in the resolution establishing such district and duly adopted by the Town Board of said Town on May 17, 1948, and,

WHEREAS, following a public hearing duly called, the Town duly authorized a contract with the Village for fire protection and rescue services to said district upon terms and provisions herein set forth, and,

WHEREAS, this contract has also been authorized by the Board of Trustees and Mayor of the Village;

NOW, THEREFORE, the Town does engage the Village to furnish protection to said fire district bounded and describe as follows:

Beginning on the west side of the Town of Northumberland at a point where the Duncan Road passes into the Town of Wilton and proceeding thence at an easterly direction along the center line of said Duncan Road to a point where it intersects with Colebrook Road and thence easterly along the centerline of said Colebrook Road to a point where it intersects with Lindsey Hill Road and proceeding thence along the center line of said Lindsey Hill Road to a point where it intersects the State Highway 32 and proceeding across said State Highway 32 to Callahan Road and thence along the center line of said Callahan Road to a point where same intersects County Highway 29, thence across County Highway 29 and along the center line of Harris Road to a point where said Harris Road turns southerly along the west side of the Hudson River and proceeding from that point where Harris Road turns southerly in a general easterly direction to the west side of the Hudson River.

Town of Northumberland
Town Board Meeting
February 13, 2014

The Village hereby agrees to furnish such fire protection and rescue services under the following terms and conditions:

1. The Fire Department of the Village shall at all times during the period of this agreement be subject to call for attendance upon any fire or accident occurring in such district, and when notified by alarm or telephone call from any person within the district of a fire or accident within the district, such department shall respond and attend upon the fire or accident without delay, with one or more companies, with suitable ladder, pump, and hose or accident apparatus of the Village as may be available for use at such times. Upon arriving at the scene of the fire or accident, the firemen of the Village attending shall proceed diligently and in every way reasonably suggested to the extinguishment of the fire or provide emergency rescue services for the accident, and the saving of life and property therewith. The Village shall hold the Town harmless and free from all liabilities and expensed incurred in the performance of their duties under this control.

2. The term of said contract shall be for a one (1) year period, commencing January 1, 2012 through and including December 31, 2014.

3. In consideration of the furnishing of aid and the use of its apparatus as aforesaid, the Town shall pay to the Village the sum of One Hundred Twenty Thousand (\$120,000.00) during the year 2014.

4. The Village, an independent contractor with respect to all services and obligations contemplated herein, shall hold harmless the Town, together with its agents, employees, officers, principals and designated representatives from any and all liability for any reason whatsoever arising out of the performance or failure of performance of its duties, components, obligations or operations under this Agreement, including the cost of reasonable attorneys' fees. In addition the Village hereby agrees to obtain insurance from a company licensed to do business in the State of New York with a BEST rating of A or better and to supply the Town a certificate of insurance showing (a) at least \$1,000,000.00 combined single limit liability coverage per occurrence Automobile Liability and (b) at least \$1,000,000.00 combined single limit liability coverage per occurrence General Liability coverage with a \$3,000,000.00 general aggregate, a \$2,000,000.00 products and completed operations aggregate and \$1,000,000.00 errors and omissions coverage and \$1,000,000.00 combined single limit automobile liability limit. . Umbrella coverage may be used to satisfy the required limits. The certificate shall provide for 10 days written notice to the Town for cancellation. Additionally, it is agreed that the Village shall name the Town as additional insured on such policy. The provisions of this paragraph shall be broadly construed in favor of the Town, so as to carry out its purpose of protecting the Town from any and all liability caused by the actions or inactions of the Village, whether actual or alleged.

5. The Village shall provide informal quarterly financial and activity reports to the Town. These reports will be subject to review at any time during the term of this Agreement and can further be

**Town of Northumberland
Town Board Meeting
February 13, 2014**

supplemented on an annual basis with the annual report as prepared by the Certified Public Accountants for the Village.

6. The Town shall be permitted to recover its reasonable attorney's fees incurred in the successful enforcement of the terms of this Agreement, irrespective of whether a cause of action is commenced.

Councilman Paul Bolesh seconded the introduction of Resolution #33 of 2014.

Supervisor Willard Peck – "Aye"

Councilman Paul Bolesh – "Aye"

Councilman John DeLisle – "Aye"

Councilwoman Patricia Bryant – "Aye"

Resolution #33 of 2014 Adopted

6. Nutrition/Transportation Agreement with Saratoga County Office for the Aging - Councilwoman Patricia Bryant introduced Resolution #34 of 2014

WHEREAS, Saratoga County Office for the Aging proposals , through subcontract with A & H Services, a transportation program for the transportation of senior citizens in the Town of Northumberland from January 1, 2014 to December 31, 2014. The program will provide transportation for medical and legal appointments, services and programs provided through the Senior Center, Nutrition Program when they exist, and to other necessary services and events subject to the rules and regulations under Title III of the Older Americans Act of 1965, as amended, and

WHEREAS, Saratoga County Office for the Aging proposes, through subcontract with Prestige Services Inc., a Dining Program and/or Home Delivery of Meads for the senior citizens in the Town of Northumberland from January 1, 2014 to December 31, 2014. The dining and/or home delivery program will provide meals and supportive services subject to the rules and regulations under Title III of the Older Americans Act of 1965, as amended, therefore be it

RESOLVED, that the Town of Northumberland Town Board authorizes Supervisor Willard Peck to sign the Nutrition Agreement and Transportation Agreement with Saratoga County Office of the Aging, and be it further

RESOLVED, the Town of Northumberland agrees to make quarter payments as follows:

Nutrition Agreement – January 1, 2014 - \$181.25; April 1, 2014 - \$181.25; July 1, 2014 - \$181.25 and October 1, 2014 - \$181.25

Transportation Agreement – January 1, 2014 - \$181.25; April 1, 2014 - \$181.25; July 1, 2014 - \$181.25 and October 1, 2014 - \$181.25, be it further

**Town of Northumberland
Town Board Meeting
February 13, 2014**

RESOLVED, these monies will be used to meet the County Office for the Aging financial obligations for the Nutrition Program and Transportation Contract.

Councilman John DeLisle seconded the introduction of Resolution # 34 of 2014.

Supervisor Willard Peck – “Aye”
Councilman Paul Bolesh – “Aye”
Councilman John DeLisle – “Aye”
Councilwoman Patricia Bryant – “Aye” Resolution #34 of 2014 Adopted.

7. Saratoga County Animal Shelter – Councilwoman Patricia Bryant introduced Resolution #35

WHEREAS, Saratoga County proposes to maintain and operate a shelter for the care and impoundment of seized dogs in accordance with Article 7 of the Agriculture and Markets Law and its applicable rules and regulations, and,

WHEREAS, the Saratoga County Animal Shelter will be staffed by county employees and open Monday through Saturdays (excluding holidays) from 8:00 AM to 5:00 PM.

WHEREAS, Saratoga County is responsible for the maintenance of the shelter’s records including the disposition of each animal delivered to the shelter, and

WHEREAS, Saratoga County shelter will respond to emergency or rabies-related incidents when the Town Dog Control person is unavailable. The charge will be based upon a per call rate of \$35 plus mileage at the rate set by the IRS, and

WHEREAS, Saratoga County will collect and remit impoundment fees to the Town of Northumberland, and

WHEREAS, The Town of Northumberland will pay Saratoga County the sum of \$420.00 for Saratoga County’s shelter services from January 1, 2014 through December 31, 2014, said sum to be due and payable on or before October 1, 2014, therefore be it

RESOLVED, the Northumberland Town Board authorizes Supervisor Willard Peck to sign the Agreement on behalf of the Town of Northumberland.

Councilman Paul Bolesh seconded the introduction of Resolution #35 of 2014.

Supervisor Willard Peck – “Aye”
Councilman Paul Bolesh – “Aye”
Councilman John DeLisle – “Aye”
Councilwoman Patricia Bryant – “Aye” Resolution #35 of 2014 – Adopted

**Town of Northumberland
Town Board Meeting
February 13, 2014**

APPOINTMENTS

1. The Town Board received a letter of resignation from John DeLisle as an alternate on the Planning Board.
2. Schuyler Park Committee: Supervisor Willard Peck made a motion to appoint Councilman John DeLisle to fill the unexpired term of Councilman Daniel Gale on the Schuyler Park Committee. Councilwoman Patricia Bryant seconded the motion. All in favor, motion carried.

DESIGNATIONS

1. Approval of Vouchers: Councilman Paul Bolesh introduced Resolution # 36 of 2014

BE IT RESOLVED, the following Vouchers to be paid as presented:

A (General Fund) Vouchers # 28 - # 65 Total: \$ 1,147,218.05
DA (Highway Fund) Vouchers # 30 - # 55 Total: \$ 45,889.16
SS (Sewer District #1) Voucher # 2 Total: \$ 36.92

Councilwoman Patricia Bryant seconded the introduction of Resolution # 36 of 2014.

Supervisor Willard Peck – “Aye”
Councilman Paul Bolesh – “Aye”
Councilman John DeLisle– “Aye”
Councilwoman Patricia Bryant – “Aye” Resolution #36 of 2014 Adopted

2. Supervisor’s Financial Report: Councilman Paul Bolesh introduced Resolution # 37 of 2014:

BE IT RESOLVED, pursuant to Section 125 of the Town Law, Supervisor Willard Peck rendered the following detailed statement of all money received and disbursed during the month January 2014:

GENERAL

Balance as of 12/31/2013	\$ 1,405,332.89
Increases	\$ 825,458.46
Decreases	\$ 59,743.19
Balance as of 01/31/2014	\$ 2,171,048.16

HIGHWAY

Balance as of 12/31/2013	\$ 159,447.52
Increases	\$ 518.00

**Town of Northumberland
Town Board Meeting
February 13, 2014**

Decreases \$ 90,617.41
Balance as of 01/31/2014 \$ 69,348.11

SEWER DISTRICT #1

Balance as of 12/31/2013 \$ 28,333.53
Increases \$ 0.00
Decreases \$ 34.26
Balance as of 10/31/2013 \$ 28,299.27

BE IT RESOLVED, the Town Board has reviewed and approved January 2014 Monthly Report by Supervisor as presented.

Councilwoman Patricia Bryant seconded the introduction of Resolution # 37 of 2014

Supervisor Willard Peck – “Aye”
Councilman Paul Bolesh – “Aye”
Councilman John DeLisle – “Aye”
Councilwoman Patricia Bryant – “Aye” Resolution # 37 of 2014 Adopted

3. Supervisor Willard Peck informed the Town Board that Richard Bishop gave a donation to the Town of Northumberland for the Town Historian Account. Councilman Paul Bolesh introduced Resolution #38 of 2014,

WHEREAS, the Town of Northumberland received a \$25 donation for the Town Historian for her outstanding work, therefore be it

RESOLVED, the Northumberland Town Board increases the budget by \$25.00 and credits the Historian Contractual Account (A7510.4) \$25.00.

Councilwoman Patricia Bryant seconded the introduction of Resolution #38 of 2014.

Supervisor Willard Peck – “Aye”
Councilman Paul Bolesh – “Aye”
Councilman John DeLisle – “Aye”
Councilwoman Patricia Bryant – “Aye” Resolution # 38 of 2014 Adopted

4. Councilman Paul Bolesh reported that Councilman George Hodgson and he audited the departments on January 16th and found everything in order. Councilwoman Patricia Bryant introduced Resolution # 39 of 2014

BE IT RESOLVED, that the recommendation of Councilman Bolesh and Councilman Hodgson be accepted as follows:

**Town of Northumberland
Town Board Meeting
February 13, 2014**

Pursuant to Town Law Section 123 the criminal and civil dockets of the Town Justice for 2013 have been duly examined and the fines and fees have been turned over to the proper officials, with the monthly cash summary being viewed; that the records of the Code Enforcement Officer for 2013 having been duly examined and turned over to the proper officials; that the records of the Town Clerk for 2013 having been duly examined and found all fees have been turned over to the proper officials; and the records of the Supervisor for 2013 having been duly examined with all monies disbursed properly.

Councilman Paul Bolesh seconded the introduction of Resolution #39 of 2014.

Supervisor Willard Peck – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman John DeLisle – “Aye”

Councilwoman Patricia Bryant – “Aye” Resolution #39 of 2014 Adopted

DEPARTMENTS

1. Building and Zoning Administrator Richard Colozza asked the Town Board if he could attend the “Northern Adirondack Code Enforcement Officials Education Conference” March 3 – 6, 2014 in Lake Placid. The cost of the conference is \$265.00. It was the consensus of the Town Board to authorize Building and Zoning Administrator Richard Colozza to attend the Northern Adirondack Code Enforcement Officials Education Conference in Lake Placid, March 3 – 6, 2014.

2. Town Clerk Denise Murphy asked the Town Board to authorize her to attend the NYS Town Clerk’s Conference in Saratoga Springs this April. Clerk Murphy did not have the specifics at this point.

EXECUTIVE SESSION

Supervisor Willard Peck made a motion @ 8:26 PM to go into Executive Session to discuss personnel issues. Councilman Paul Bolesh seconded the motion. All in favor, motion carried. Councilman Paul Bolesh made a motion @ 8:40 PM to reconvene the Regular Monthly Meeting. Councilman John DeLisle seconded the motion. All in favor, motion carried. Supervisor Peck reported no action taken. Councilman Paul Bolesh made a motion to adjourn the Regular Monthly Meeting @ 8:45 PM. Councilman John DeLisle seconded the motion. All in favor, motion carried.

Respectfully submitted,

Denise Murphy
Town Clerk