

**Town of Northumberland
Town Board Meeting
January 9, 2014**

The Regular Monthly Meeting of the Northumberland Town Board was called to order @ 7:36 PM by Supervisor Willard Peck. The Town Board saluted the flag prior to the Organizational Meeting. Those attending included Supervisor Willard Peck; Councilman Daniel Gale; Councilman George Hodgson; Councilwoman Patricia Bryant was present @ 7:50 PM. Also attending were Clerk Denise Murphy; Deputy Highway Sup't Harold Vance Jr and Building and Zoning Administrator Richard Colozza.

PUBLIC PARTICIPATION

Chris Benn, General Schuyler Emergency Squad, gave a call report for 2013. General Schuyler Emergency Squad answered 18 calls in the Town of Saratoga; 4 calls in the Town of Northumberland 19 calls in the Village of Schuylerville and 2 calls for the Village of Victory and had 3 mutual aid calls with the Town of Wilton for a total of 46 calls. Total calls for the Town of Northumberland in 2012 – 53; for 2013 – 64 which is up 20%. Total calls for General Schuyler Emergency Squad for 2012 - 589 and for 2013 – 612 which is an increase of 3.9%. Mr. Benn stated they will again have the Valentine Rose Sale this year as a fund raiser.

APPROVE MINUTES

1. Councilman George Hodgson made a motion to approve minutes of the December 12, 2013 Regular Monthly Meeting. Supervisor Willard Peck seconded the motion. All in favor, motion carried.
2. Councilman George Hodgson made a motion to approve the minutes of the December 30, 2013 End of the Year Meeting. Supervisor Willard Peck seconded the motion. All in favor, motion carried.

CORRESPONDENCE

1. Ed Cross, Dog Control Officer, submitted with December 2013 Monthly Report. Mr. Cross answered 8 complaints; brought 1 dog to the animal shelter; issued 4 warnings and addressed a dog bite case.
2. Town Historian Georgia Ball submitted his 2013 Historian's report and Historian's Inventory Report.
3. The Town of Northumberland received a letter from Mark Kennedy, Regional Traffic Engineer with New York State Department of Transportation regarding "Speed Limit Reduction for Stonebridge Road". Mr. Kennedy stated on NYS DOT's review of this road, they have determined that a speed limit reduction is warranted. Mr. Kennedy stated they have written a Notice of Order establishing a 45 MPH Speed Limit between its intersections with Route 32N.
4. The Town of Northumberland received a copy of a letter between Mark J. Kennedy, Regional Traffic Engineer with New York State Department of Transportation and Keith Manz, PE, Commission of Public Works with Saratoga County Public Works regarding a "Speed Limit Reduction for Clark's Mill Road (CR 42)." Mr. Kennedy stated on NYS DOT's review of this road, a speed limit reduction is warranted. Mr.

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Kennedy stated they have written a Notice of Order establishing a 30 MPH speed limit on the requested section of Clark's Mill Road. Councilman George Hodgson pointed out that this is a County Road and the Town of Northumberland will not need to install the speed limit signs.

5. The Town of Northumberland received a letter from Jennifer Thomas & Pandora Davis, Bacon Hill Bonanza Co-Chairs with the Bacon Hill Bonanza 5K Committee. Ms. Thomas and Ms. Davis are requesting permission to once again to host the Bacon Hill Bonanza Road Race on Saturday April 12, 2014. This year's event will include a Kid's 1 Mile Fun Run on Stonebridge Road at 9:30 AM, to be followed by a 5K Run/Walk and also a 10K Run at 10:00 AM. The Co-Chairs stated that if they receive permission to proceed with the event, they would like to again close Stonebridge Road to traffic that morning between Callahan Road and Route 32 from 9:00 AM until noon in order to create a much safer environment for the event. With the expand of the event by adding a 10k race the participants will use Ballard Lane, West River Road, the Harris Road loop and Callahan Road in addition to Stonebridge Rd. A safety plan will be submitted to the town for this event. Councilman Daniel Gale made a motion to grant permission for the Bacon Hill 5k and 10k Bonanza to be held on Saturday, April 12, 2013 to run in the Town of Northumberland. The Town of Northumberland understand that the property will be left in the same condition as when Bacon Hill Bonanza arrived at and a safety plan will be submitted to the town for this event and that a "Certificate of Insurance" will be sent to the Town of Northumberland. Any damages incurred during the time of the event will be the responsibility of Bacon Hill Bonanza 5k Committee. The Northumberland Town Board asks that the Bacon Hill Bonanza 5k Committee put out a "Press Release" to make sure the public is aware that Stonebridge Road between Callahan Road and Route 32 will be closed from 9:30 AM until 12 Noon. The Town of Northumberland will provide cones and safety vests for the Bacon Hill Bonanza 5k Committees use. Councilman George Hodgson seconded the motion. All in favor, motion carried.

6. The Town of Northumberland received a letter from Wes Carr, Director of the Saratoga County Youth Bureau regarding the Advisory Youth Board Member appointment for the Town of Northumberland for 2014. Jennifer Amidon is currently representing the Town. Councilman Daniel Gale made a motion to reappoint Jennifer Amidon to the Saratoga County Youth Advisory Board for 2014 to represent the Town of Northumberland. Councilwoman Patricia Bryant seconded the motion. All in favor, motion carried.

7. Supervisor Willard Peck stated that he, as Supervisor, received a letter of Resignation from the Northumberland Town Board from Daniel Gale. Supervisor Peck stated it was received at last month's Town Board Meeting but would like it entered into the minutes. Mr. Gale stated that it has been his privilege to serve as a member of the Northumberland Town Council for the past 10 years and work side by side with such committed public servants as those serving the Town of Northumberland. Mr. Gale states Northumberland has seen its fair share of challenges and tragedies during his decade of service, and he is extremely proud of the way our community and our town council has faced them. Together, we have worked hard at protecting our agricultural character, creating recreational opportunities, passing responsible budgets and keeping town infrastructure updated. Residents of Northumberland can be proud of their public servants that are dedicated to working together to ensure our community remains a safe place to live, work and raise a family. Mr. Gale stated he wanted to thank the Town Board and the residence for providing him the opportunity to serve. Supervisor Peck stated that

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Councilman Gale has been an outstanding asset to the Northumberland Town Board. He can be proud of his 10 years of service. Councilman Gale stated he was sad to resign from the Town Board but moving to his new residence outside the Town of Northumberland worked for his family. Councilman Gale stated that in the last 10 years the Town Board has accomplished amazing things such as updating the town's zoning; developing a web site and building two town parks. Councilman Gale stated he believes he has left the Town of Northumberland a better place and is proud of his job. The Town Board Members all stated that they were going to truly miss Councilman Gale and wished him the very best in the next chapter of his life.

OLD BUSINESS

1. Time Warner Cable Franchise Agreement: Tabled

2. Employee Handbook: Supervisor Peck stated that he has a few areas that he needs to fix in the proposed Handbook. He hopes to have it completed by the next Meeting.

3. Building Committee Report: Councilman Daniel Gale stated that the Building Committee met and are submitting three (3) options for the Town Board's consideration. Councilman Daniel Gale and Supervisor Willard Peck met with the Building Committee for their final meeting and thanked them for their hard work and dedication. The Committee came up with approximate dollar figures for each component.

Option 1 – Construct new 5,500 square foot building behind existing building and demolish existing building upon completion of new building:

Const. Cost @ \$200 per sq. foot - \$1.1 Million
Design Fee – Approx. \$100,000
Demolition - \$150,000 - \$200,000
Total – Approx. \$1.4 Million

Option 2 – Renovate existing 5,500 square foot building

Const. Cost @ \$150 per sq. foot - \$835,000
Design Fee - \$150,000
Asbestos Abatement - \$80,000
Temporary Facilities - \$100,000
Total – Approx. \$1.16 Million

Option 3 – Relocate to new site construct 5,500 square foot building

Asbestos Abatement - \$80,000
Const. Cost @ \$200 per sq. foot - \$1.1 Million
Design Fee - \$100,000
Purchase Cost Land - \$\$\$

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Return – Sale of Existing Building - \$\$\$

****Note:** Construction costs based upon assumption site work by Town Highway

It was the consensus of the Town Board to go with Option 1. Councilman Daniel Gale stated the next phase is to obtain a design layout. Town Engineer James Mitchell will be obtaining quotes for the design layout and will be submitting them to the Town Board for their review. Town Councilman Daniel Gale stated the new Town Hall layout is a good one. It is a one story layout with expansion possible if needed in the future. Town Councilman Daniel Gale stated that the new building will have offices for the Town Supervisor and Bookkeeper and extensive storage for all town records.

4. Hudson Crossing Park: Councilman George Hodgson stated that he would like to put out to bid the construction of the small pavilion and the trail alignment out to Eagle Point. The funds for this phase were included in the NYS DOT Grant: Hudson Crossing Park – Heritage Center for Lakes to Locks Passage. Councilman George Hodgson stated that Bill Sprengnether, Cardinal Direction has finished the drawings for a bike trail to eagle point and the small pavilion. Councilman George Hodgson made a motion authorizing Bill Sprengnether and Town Attorney Douglas Ward to work on a bid proposal for a bike trail to eagle point and construction for a small pavilion at Hudson Crossing Park. Councilwoman Patricia Bryant seconded the motion. All in favor, motion carried.

NEW BUSINESS

1. Official Undertaking:

Councilman George Hodgson introduced Resolution # 23 of 2014 – Official Undertaking for the Town of Northumberland/Saratoga County/New York

WHEREAS, Willard Peck, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Supervisor of the Town of Northumberland;

WHEREAS, Denise Murphy, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Town Clerk/Tax Collector of the Town of Northumberland; and

WHEREAS, George Hodgson, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Councilman of the Town of Northumberland; and

WHEREAS, Patricia Bryant, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Councilwoman of the Town of Northumberland; and

WHEREAS, Daniel Gale, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Councilman of the Town of Northumberland; and

WHEREAS, Paul Bolesh, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Councilman of the Town of Northumberland; and

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WHEREAS, James Evans, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Town Justice of the Town of Northumberland; and

WHEREAS, John Mannix Jr., of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Town Justice of the Town of Northumberland; and

WHEREAS, Neil Petteys, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Highway Superintendent of the Town of Northumberland; and

WHEREAS, Richard Colozza, of the Town of Northumberland, County of Saratoga, New York, has been appointed to the office of Building and Zoning Administrator of the Town of Northumberland;

WHEREAS, Douglas Ward, of the Town of Northumberland, County of Saratoga, New York has been appointed to the office of Town Attorney of the Town of Northumberland;

WHEREAS, Judy Taylor, of the Town of Northumberland, County of Saratoga, New York has been Appointed to the office of Town Bookkeeper of the Town of Northumberland

NOW, THEREFORE, we as respective officers above do hereby undertake with the Town of Northumberland that we will faithfully perform and discharge the duties of our office, and will promptly account for and pay over all moneys or property received as a Town Officer, in accordance with the law; and

This undertaking of the Town Supervisor is further conditioned upon that he will well and truly keep, pay over and account for all moneys and property, including any special district funds, belonging to the Town and coming into his hands as such Supervisor; and

This undertaking of the Town Clerk/Tax Collector is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Receiver of Taxes and Assessments; and

The Town does and shall maintain insurance coverage, presently with Adirondack Trust Insurance Agency, in the amount of \$10,000 plus an additional \$1,000,000 for the Town Clerk/Tax Collector, \$1,000,000 for the Town Supervisor to indemnify against losses through the failure of the officers, clerks and employees covered thereunder faithfully to perform their duties or to account properly for all monies or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks and employees covered thereunder.

Councilwoman Patricia Bryant seconded the introduction of Resolution # 23 of 2014.

Supervisor Willard Peck – “Aye”
Councilman Daniel Gale – “Aye”
Councilman George Hodgson – “Aye”
Councilwoman Patricia Bryant – “Aye”

Resolution #23 of 2014 Adopted

2. Town Clerk Denise Murphy received a “30 Day Advanced Notice” from Airway Meadows to renew their on premises alcoholic beverage license on December 30, 2014. Town Clerk Denise Murphy sent a letter to Sheriff Michael Zurlo and Town Building/Zoning Administrator Richard Colozza regarding any concerns they have with the renewal of Airway Meadows “premise alcoholic beverage license”. Town Clerk Denise Murphy stated that she

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received a letter back from both Sheriff Zurlo and Building/Zoning Administrator Richard Colozza that they find no objections to the renewal application of Airway Meadows to serve alcoholic beverages on premises. Councilman George Hodgson introduced Resolution # 24 of 2014

WHEREAS, pursuant to the requirement of the New York State Alcoholic Beverage Control (ABC) Law, an applicant for a license to sell alcoholic beverages at retail, for on-premises consumption, as well as any applicant for renewal of such a license, must notify the Town Clerk of the municipality wherein the premises are located, and

WHEREAS, this notice is given in order that the municipality, if it so desires, may express an opinion for or against the granting of said license or renewal to the Alcoholic Beverage Control Board,

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Northumberland that with respect to the application submitted by Airway Meadows Golf Club of 262 Brownville Road, Gansevoort New York for a license renewal to sell alcoholic beverages at retail for on premises consumption, the Northumberland Town Board does express a favorable opinion.

Councilwoman Patricia Bryant seconded the introduction of Resolution #24 of 2014.

Supervisor Willard Peck – “Aye”
Councilman Daniel Gale – “Aye”
Councilman George Hodgson – “Aye”
Councilwoman Patricia Bryant – “Aye”

Resolution #24 of 2014 Adopted

APPOINTMENTS

1. Supervisor Willard Peck made a motion to appoint John DeLisle to fill the vacancy of Councilman Daniel Gale. Councilman Daniel Gale seconded the motion. All in favor, motion carried. Mr. DeLisle’s term will expire 12/31/2014. Based on the vacancy created by the resignation of Councilman Daniel Gale, the Town of Northumberland will have an off year election to fill this position.

Term that Expire in 2014

Schuyler Park Committee: Daniel Gale: 05/31/2014
Board of Assessment Review: Susan Smith 09/31/2014
Planning Board: Carolyn Lofgren 09/31/2014
Zoning Board of Appeals: Rebecca Hodgson 05/31/2014

DESIGNATIONS

1. Approval of Vouchers: Councilman George Hodgson introduced Resolution # 25 of 2014

BE IT RESOLVED, the following Vouchers to be paid as presented:

A (General Fund) Vouchers # 1 - # 27 Total: \$ 26,683.51
DA (Highway Fund) Vouchers # 1 - # 28 Total: \$ 41,634.19
SS (Sewer District #1) Voucher # 1 Total: \$ 34.26

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Councilwoman Patricia Bryant seconded the introduction of Resolution # 25 of 2014.

Supervisor Willard Peck – “Aye”

Councilman Daniel Gale – “Aye”

Councilman George Hodgson – “Aye”

Councilwoman Patricia Bryant – “Aye” Resolution #25 of 2014 Adopted

2. Supervisor’s Financial Report: Councilman Daniel Gale introduced Resolution # 26 of 2014:

BE IT RESOLVED, pursuant to Section 125 of the Town Law, Supervisor Willard Peck rendered the following detailed statement of all money received and disbursed during the month Decembere 2013:

GENERAL

Balance as of 09/30/2013	\$ 1,464,547.24
Increases	\$ 87,210.93
Decreases	\$ 142,570.88
Balance as of 10/31/2013	\$ 1,409,187.29

HIGHWAY

Balance as of 09/30/2013	\$ 304,153.92
Increases	\$ 0.00
Decreases	\$ 144,726.66
Balance as of 10/31/2013	\$ 159,427.26

SEWER DISTRICT #1

Balance as of 09/30/2013	\$ 28,356.66
Increases	\$ 0.00
Decreases	\$ 26.72
Balance as of 10/31/2013	\$ 28,329.94

BE IT RESOLVED, the Town Board has reviewed and approved December 2013 Monthly Report by Supervisor as presented.

Councilwoman Patricia Bryant seconded the introduction of Resolution # 26 of 2014

Supervisor Willard Peck – “Aye”

Councilman Daniel Gale – “Aye”

Councilman George Hodgson – “Aye”

Resolution # 26 of 2014 Adopted

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DEPARTMENTS

Highway: Deputy Highway Sup't Harold Vance Jr. stated that the town's 1997 single axle truck is out of commission. Deputy Highway Sup't Harold Vance stated he cannot justify putting any additional money into this vehicle.

Councilman Daniel Gale made a motion @ 8:55 PM to adjourn the Regular Monthly Meeting. Councilwoman Patricia Bryant seconded the motion. All in favor, motion carried.

Respectfully submitted,

Denise Murphy
Town Clerk