

**Town of Northumberland  
Town Board Meeting  
July 18, 2018**

The Regular Monthly Meeting was called to order @ 8:00 AM by Supervisor Willard Peck. Following the salute to the flag, roll call was taken. Those attending included Supervisor Willard Peck; Councilman Paul Bolesh; Councilman John DeLisle and Councilman George Hodgson. Councilwoman Patricia Bryant was absent. Also attending were Clerk Denise Murphy; Town Attorney Douglas Ward and Building and Zoning Administrator Richard Colozza.

**PUBLIC PARTICIPATION**

There were no comments from the public.

**APPROVAL OF MINUTES**

1. Councilman George Hodgson made a motion to approve the minutes of the June 14, 2018 Regular Monthly Meeting. Councilman John DeLisle seconded the motion. All in favor, motion carried.

**CORRESPONDENCE**

1. Dog Control Report: Dog Control Officer Edward Cross submitted his Dog Control Report for June 2018. Mr. Cross answered 4 complaints, brought 1 dog to the shelter and issued 3 warnings.

2. The Town Clerk received an email from James Norton with Community Coalition for Family Wellness. Mr. Norton stated his organization is a coalition of community representatives (police, ems, fire, religious, business, government etc.) addressing the opioid issue in the South Glens Falls School District including the Town of Northumberland. In September of last year, Mr. Norton spoke to the town board on what programs or coalitions are coordinating in the area. Right now, they are planning a series of events around international overdose awareness day. Mr. Norton would like to set up a Narcan training at the town hall on August 27<sup>th</sup> at 6:00 pm, and ideally it would be sponsored by the town or a representative who can spread the word to town residents. Especially in rural communities, ems could be greater than the 8 minute local average or the 10 minute national average response time. A trained community member could prevent brain damage or death in the event of an overdose. All kits are free from grant funding, the equipment would be provided by the prevention council, and the training is done by the New York State Office of Alcohol and Substance Abuse Services (OASAS). Councilman George Hodgson made a motion authorizing James Norton with Community Coalition for Family Wellness to hold Narcan training on August 27<sup>th</sup> @ 6:00 PM at the Town Hall. Councilman John DeLisle seconded the motion. All in favor, motion carried.

3. Supervisor Willard Peck received an email from Dawn O'Donnell regarding "Support responsible pet ownership". Ms. O'Donnell is asking the Town Board to review the town's dog ordinances to ensure that they sufficiently incorporate key components to support responsible behaviors in our community.

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**OLD BUSINESS**

1. Stone Bridge Road and Purinton Road Intersection Study: Supervisor Willard Peck had asked the Saratoga County Department of Public Works to do a review of the intersection of Purinton and Stonebridge Road. The Town Board had received a letter earlier this year from a resident asking the Town Board to consider making this intersection a four (4) way "Stop". William Benosky, Senior Engineer with Saratoga County Department of Public Works did a Stone Bridge Road & Purinton Road intersection study. The Study addressed many issues such as existing conditions, sight distance at stop, accident experience and vehicular volume, traffic volume/peak hour work week and multi-way stop control. The conclusion at end of the study was: No conditions have been satisfied to warrant an All-Way Stop intersection. Overall the intersection appears to be operating in a safe well-kept manner. The roads are being maintained in good condition. Visibility along west side of State Bridge Road north of intersection is hindered slightly by the hardwood trees along parking lot of Industrial facility as well as a scrub tree on the east side. Vegetation within the Right of Way appears to be kept in check and should be regularly inspected for growth of unwanted scrub trees. The Study outlined some recommended improvements: Manual of Uniform Traffic Control Devices (MUTCD) recommends a max of 50' for placement of Stop sign where on the east leg of Purinton Road, the sign is currently +/-60' from intersection. Moving closer by as much as 30' would allow traffic a reasonable stop location. The advanced warning intersection signs located on the east leg of Purinton could be misleading to those not familiar to the area. An addition to the intersection sign, with a Stop Ahead may convey the true meaning. The West leg of Purinton would also benefit from the use of a Stop Ahead sign where none currently exists. It was the consensus of the Town Board Member's to add the additional signs but not to make it a Four (4) Way Stop based on the recommendations of the Study. Town Clerk Denise Murphy was asked to send a copy of the Study along with the Town Board's decision to increase the signage at that intersection to the resident that expressed concern with the intersection.

2. Turning Point Parade: The Turning Point Parade will be held on Sunday, August 5<sup>th</sup> @ 1:00 PM. The Town Board Members were invited to participate in the parade. It was the consensus that three (3) of the Town Board Members will be attending.

**NEW BUSINESS**

1. Resolution regarding Days Worked for New York State Retirement System. Councilman George Hodgson introduced Resolution #59 of 2018

**BE IT RESOLVED**, that the town of Northumberland hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this Board:

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<b>Title</b>	<b>Name</b>	<b>Standard Work Day (Hrs. /day)</b>	<b>Term Begins/Ends</b>	<b>Participates in Employers Time Keeping System (Y/N)</b>	<b>Days/Months (based on Record of Activities)</b>
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**Elected Officials**

Supervisor	Willard Peck	7	01/01/18-12/31/19	N	5
Town Clerk	Denise Murphy	7	01/01/18-12/31/19	N	21.76
Town Justice	James Evans	7	01/01/16-12/31/19	N	3.95
Town Justice	John Mannix	7	01/01/18-12/31/21	N	2.35
Board Member	John DeLisle	7	01/01/16- 12/31/19	N	1.19
Highway Sup't	Harold Vance, Jr.	7	01/01/18-12/31/19	N	21.76

**Appointed Officials**

**Building/Zoning**

Admin.	Richard Colozza	7	01/01/18-12/31/19	N	21.76
Bookkeeper	Judy Taylor	7	01/01/18-12/31/19	N	11.73

**BE IT FURTHER RESOLVED**, this Resolution will be posted on the Town’s Web Page and front board for a minimum of thirty (30) days.

Councilman Paul Bolesh seconded the introduction of Resolution #59 of 2018

Supervisor Willard Peck – “Aye”  
 Councilman Paul Bolesh – “Aye”  
 Councilman John DeLisle – “Aye”  
 Councilman George Hodgson – “Aye”

Resolution #59 of 2018 Adopted

2. Letter of Support for ReBuilding Together Saratoga County: Supervisor Willard Peck stated that he received an email from Michelle Larking regarding a Letter of support for Rebuilding Together Saratoga County. Rebuilding Together Saratoga County is applying for a USDA Grant for \$30,000 to be used in the rural areas of the County. Councilman George Hodgson made a motion authorizing Supervisor Willard Peck to sign a Letter of Support for Rebuilding Together Saratoga County on behalf of the Town Board. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

3. Supervisor Willard Peck stated that when NYMIR performed an underwriting survey of our Town they stated that the Town’s Notification of Defects Law (Local Law #2 of 1975) may not provide maximum protection for the municipality. It does not contain a clear statement that it is intended to supersede Section 65-a of NY Town Law. In addition, case Law prohibits municipalities from expanding their prior notice law beyond certain listed locations, i.e., streets, highways, bridges, culverts, sidewalks or crosswalks. Town Attorney Douglas Ward has prepared Local Law #2 of 2018 – A Local Law repealing Local Law #2 of 1975 and providing new language No Civil Action Shall be Taken Against the Town of

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Northumberland or Highway Supt regarding roads for the Town Board’s consideration. Councilman John DeLisle made a motion to hold a Public Hearing on proposed Local Law #2 of 2018 on September 13, 2018 @ 7:00 PM. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

4. Electronic Speed Monitoring: Supervisor Willard Peck stated that he has been approached by a resident on Duncan Road about speeding cars. The resident had suggested that the Town possibly purchase an Electronic Speed Monitoring Devise. Supervisor Willard Peck asked the Building and Zoning Administrator to work with the Highway Supt to see what the cost would be.

5. Notice of Petition: Town Clerk Denise Murphy informed the Town Board Members that she was served a Notice of Petition regarding the Matter of Edmund Young against the Assessor of the Town Board Northumberland, Board of Assessment Review and the Town of Northumberland. This involves property located at 221 Peters Road plus a parcel of vacant land. Town Attorney Douglas Ward stated that the Town should hire outside council if needed since this involves a possible substantial change in Assessment. Councilman John DeLisle made a motion authorizing the hiring of outside council if needed. Councilman George Hodgson seconded the motion. All in favor, motion carried.

**DESIGNATIONS**

1. Approve Vouchers for Payment: Councilman George Hodgson introduced Resolution # 60 of 2018

**BE IT RESOLVED**, the following Vouchers to be paid as presented:

- A (General Fund) Vouchers # 175 - # 208 Total: \$ 23,430.06
- DA (Highway Fund) Vouchers # 135 - # 154 Total: \$ 20,736.05
- SS (Sewer Fund) Voucher #6: \$ 26.51
- HA (Capital Project) Voucher #5 : \$ 9,606.50

Councilman Paul Bolesh seconded the introduction of Resolution # 60 of 2018

- Supervisor Willard Peck – “Aye”
  - Councilman Paul Bolesh – “Aye”
  - Councilman John DeLisle – “Aye”
  - Councilwoman Patricia Bryant – “Aye”
- Resolution #60 of 2018 Adopted

**APPOINTMENTS**

1. Zoning Board of Appeals: Sarah Mojer has indicated that she wishes to be reappointed to the Zoning Board of Appeals. Councilman John DeLisle made a motion to reappoint Sarah Mojer to the Zoning Board of Appeals (new term will expire 09/30/2025). Councilman George Hodgson seconded the motion. All in favor, motion carried.

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**EXECUTIVE SESSION**

Councilman John DeLisle made a motion @ 8:45 AM to go into Executive Session to discuss personnel matters. Councilman George Hodgson seconded the motion. All in favor, motion carried.

Councilman Paul Bolesh made a motion to resume the Regular Monthly Meeting @ 9:05 AM. Councilman George Hodgson seconded the motion. All in favor, motion carried.

Supervisor Willard Peck asked if the Town Board wishes to take any action at this time. Councilman John DeLisle made a motion to appoint Karen Epifanio as Permanent/Part-time Court Clerk for both Judges at an hourly rate of \$13.81 per hour and 15 hours a week. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

Councilman John DeLisle made a motion @ 9:10 AM to adjourn the Regular Monthly Meeting. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

Respectfully submitted,

Denise Murphy  
Town Clerk