

**Town of Northumberland  
Town Board Meeting  
April 11, 2019**

The Regular Monthly Meeting of the Northumberland Town Board was called to order by Supervisor Willard Peck @ 7:00 PM. Following the salute to the flag, roll call was taken. Those attending were Supervisor Willard Peck; Councilman Paul Bolesh; Councilman John DeLisle; Councilman George Hodgson and Councilwoman Patricia Bryant. Also attending were Clerk Denise Murphy; Highway Supt David Coffinger and Building and Zoning Administrator Richard Colozza.

**PUBLIC PARTICIPATION**

Ken Brownell, 1703 Route 32N, came before the Town Board regarding the early hours that the trucks are passing on Route 32N. Mr. Brownell also expressed concern with the amount of garbage he is picking up in front of his property. Mr. Brownell stated that trucks are going by his house as early as 5:00 AM. Mr. Brownell does not believe they are all going to the Waste Management site on Peter's Road. Supervisor Willard Peck stated that he called Waste Management regarding his concerns and was told the landfill does not open until 7:00 AM, but some of the haulers start to line up after 6:00 AM. They also contacted NYS Department of Environmental Conservation regarding uncovered loads. Supervisor Peck stated that he will sit down on Peters Road some morning to document the truck number and hours that haulers are going to the landfill vs regular truck traffic using the State Highway.

Cheryl Wood, Shelly Park, came before the Town Board to invite the Board to attend a Shelly Park Senior Meeting. The seniors hold their Business Meeting the first Wednesday of each month at the Club House in Shelly Park.

Kate Morse, Director of Hudson Crossing Park, came before the Town Board asking for their support for a Facilities Rental Agreement for the Pavilions reserved gatherings in Hudson Crossing Park. Ms. Morse stated that the reserved facilities usage at Hudson Crossing Park has steadily increased, with a growth of over 110% from 2014 – 2018. Reserved facility use ranges from Hudson Crossing Park sponsored events such as the Hudson Crossing Triathlon, Winterfest and educational programming for all ages to private events such as weddings, family reunions and birthday parties. Private events currently make up approximately 53% of the facilities usage, for a total of nearly 2,000 people in 2018 alone. In 2018 there were over 50 formal reservation requests for the use of Hudson Crossing Park facilities for private events. Facilities typically available for reservation include the picnic pavilion, Eagle Point overlook, canal overlook and for larger events the field leading to the Dix Bridge or tent area. For the average reservation approximately 3+ hours of staff and volunteer time are committed to the administrative tasks of scheduling/updating calendars, communicating with users and preparing the facilities on the day of the event. A staff member or volunteer is also "on call" for the duration of all reservations should an issue arise. Without factoring in wear and tear of facilities additional set up/clean up before and after reservations, this results in a expense of approximately \$1,250 (at a volunteer rate of \$25/hour) annually for staff and volunteer time alone. Ms. Morse provided a breakdown of the fees proposed for Pavilion/Only for both residents and non-residents; Pavilion & Secondary Space for both residents and non-residents; and a security deposit for events of 25 people or more. Supervisor Willard Peck asked Ms. Morse if she has submitted the Agreement to David Meager, Amsure Insurance for his approval.

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Ms. Morse stated that she will. Councilman George Hodgson made a motion to approve the “Facilities Rental Agreement” contingent upon both the Insurance carrier and the Town Attorney’s final approval. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

Ms. Morse provided the Town Board Members with a “Hudson Crossing Park 2019 Schedule of Events” page.

**APPROVAL OF MINUTES**

1. Councilman George Hodgson made a motion to approve the minutes of the March 14, 2019 Regular Monthly Meeting. Councilwoman Patricia Bryant seconded the motion. All in favor, motion carried.

**CORRESPONDENCE**

1. Dog Control Officer: Ed Cross, Dog Control Officer, submitted his Dog Control Monthly Report for March, 2019. Mr. Cross answered 3 complaints, brought 3 dogs to the Saratoga County Animal Shelter, issued 1 warning and had 1 dog bite case.

2. New York State Public Service Commission: The Town Board received a letter from Kathleen Burgess, Secretary with NYS Public Service Commission regarding Case 18-W-0670 – Minor Rate Filing of Terrel Hills Water Company, Inc. to increase its annual revenues by about \$51,003 or 103.39%. Ms. Burgess thanked the Town Board for their letter dated March 18, 2019 urging the Public Service Commission to reject the rate increase at the level proposed by Terrel Hills Water Company and to consider fazing in rate increase over time.

3. New York State Electric and Gas (NYSEG): The Town Board received a copy of a letter from Charles Eves, Vice President with NYSEG regarding the Upper Mechanicville Hydroelectric Project (FERC No. 2934-028) Final License Application.

4. Schuylerville Youth Lacrosse: The Town of Northumberland received a Field Request Form for the Terrel Hills Park from Stephanie Bowen with the Schuylerville Youth Lacrosse. Mrs. Bowen would like to use the Terrel Hills Park 03/28, 04/01, 04/04, 04/08 and 04/09/2019 from 6 – 7:30 PM for lacrosse practice. Mrs. Bowen touched base with Kent Wian and the dates they are requesting are nights Youth Soccer are not using the Terrel Hills Park. Mrs. Bowen submitted all the insurance requirements along with the Hold Harmless Agreement. Mrs. Bowen was granted permission since all the necessary paperwork was submitted.

**NEW BUSINESS**

1. Highway Supt: Supervisor Willard Peck stated that Harold Vance Jr. retired March 31, 2019. The Town Board appointed Richard David Coffinger deputy Highway Supt March 1, 2019. At this point, Supervisor Willard Peck asked if the Town Board wished to take any action at this time. Councilman John DeLisle introduced Resolution #38 of 2019 –

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**WHEREAS**, the Northumberland Town Board appointed Richard David Coffinger II as Deputy Highway Superintendent effective March 1, 2019, and

**WHEREAS**, Harold Vance Jr. resigned as Highway Supt effective March 31, 2019, therefore be it

**RESOLVED**, the Northumberland Town Board appoints Richard David Coffinger II as Highway Superintendent effective April 1, 2019 at a yearly salary of \$58,783.00.

Councilman Paul Bolesh seconded the introduction of Resolution #38 of 2019

Supervisor Willard Peck – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman John DeLisle – “Aye”

Councilman George Hodgson – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution #38 of 2019 Adopted

2. Nevins Cemetery: John Navarra, Virginia Place, reached out to the Town Board regarding his desire to help with the cleanup of the Nevins Cemetery for his Eagle Scout project. Mr. Navarra stated that his original Eagle Scout Project goal was to develop a plan and seek approval from the Town Board to perform some maintenance or restoration activities at this historic site. Troop 6 of Glens Falls plans to perform some maintenance and he would like to propose coordinating his project with their plan to install a new Revolutionary War Grave marker and other work. Mr. Navarra would like to propose some goals with the Town Board’s approval for his Eagle Scout Project that would complement but not overlap what Troop 6 is planning. Mr. Navarra plans to attend next month’s Town Board Meeting.

3. BAN Renewal for the 2019 Western Star: Supervisor Willard Peck stated that the Town’s BAN for the 2019 Western Star matures on April 19, 2019. Supervisor Willard Peck stated that he budgeted \$45,000 to pay on the principal. The interest rate to Bond the balance is 2.71%. Councilman John DeLisle introduced Resolution #39 of 2019 -

**A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF NOTES OF THE TOWN OF NORTHUMBERLAND, NEW YORK IN THE AMOUNT OF \$135,000.00, IN ANTICIPATION OF SALE OF \$180,000.00 SERIAL BONDS TO PAY FOR THE PURCHASE OF A 2019 WESTERN STAR 4700SB CAB/CHASSIS AND CIVES TANDEM PLOW AND DUMP EQUIPMENT.**

**WHEREAS**, pursuant to the Bond Resolution adopted April 19, 2018, the Town Board of the Town of Northumberland, New York, issued a Bond Anticipation Note in the amount of \$180,000.00, to mature April 19, 2019 for the purpose of purchasing a 2019 Western Star 4700SB Cab/Chassis and Cives Tandem Plow and Dump Equipment; and

**WHEREAS**, the Town Board desires to provide for the renewal, in part, of the prior note with a portion of said prior note to be paid on or about April 19, 2019 to with the sum of \$45,000.00 together

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with accrued interest and a new renewal note to be dated April 19, 2019 and issued in the amount of \$135,000.00 to mature no later than April 18, 2020;

**BE IT RESOLVED** this 11th day of April, 2019, by the Town Board of The Town of Northumberland, New York, as follows:

Section 1. They are hereby authorized to be issued pursuant to the Local Finance Law of the State of New York Bond Anticipation Renewal Note or Notes for the purpose of paying for a 2019 Western Star 4700SB Cab/Chassis and Cives Tandem Plow and Dump Equipment and in anticipation of the sale of serial bonds of the Town of Northumberland, New York, as authorized in a resolution adopted April 19, 2018, entitled

A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF NOTES OF THE TOWN OF NORTHUMBERLAND, NEW YORK, IN ANTICIPATION OF SALE OF \$180,000.00 SERIAL BONDS TO PAY FOR THE PURCHASE OF A 2019 WESTERN STAR 4700SB CAB/CHASSIS AND CIVES TANDEM PLOW AND DUMP EQUIPMENT.

Section 2. The amount of Bonds to be issued for the aforesaid purpose is \$180,000.00. The amount of said Bond Anticipation Note or Notes shall not exceed \$135,000.00.

Section 3. Immediately, upon issuance of the Bond Anticipation Renewal Note authorized herein, the Bond Anticipation Note dated April 20, 2018 issued in anticipation of the aforesaid bonds will be paid and there will be no Bond Anticipation Notes outstanding which have been previously issued by the Town of Northumberland in anticipation of the sale of the aforesaid bonds.

Section 4. The Bond Anticipation Renewal Note authorized herein is a renewal note. By resolution dated April 19, 2018, the Town Board of the Town of Northumberland authorized the issuance of \$180,000.00 of serial bonds and a Bond Anticipation Note to pay for the purchase of a 2019 Western Star 4700SB Cab/Chassis and Cives Tandem Plow and Dump Equipment. On or before April 19, 2019, the Town will issue Bond Anticipation Renewal Notes in the amount of \$135,000.00 and pay \$45,000.00 of the principal owed on the prior note together with accrued interest. The Bond Anticipation Renewal Notes authorized herein are a renewal of the \$135,000.00 balance of the notes previously issued to pay for the purchase of a 2019 Western Star 4700SB Cab/Chassis and Cives Tandem Plow and Dump Equipment. Said notes shall be renewed at the Glens Falls National Bank at an interest rate of 2.71%. The Bond Anticipation Renewal Notes authorized herein shall provide that they cannot be converted to registered notes.

Section 5. The Bond Anticipation Notes authorized herein shall mature within one year of the date of their issue.

Section 6. The Bond Anticipation Notes authorized herein are not issued in anticipation of bonds for an assessable improvement.

Section 7. The Town Clerk is hereby authorized to sell at private sale the original bond anticipation notes herein authorized to be issued. Such notes may be sold and delivered at one time or from time to

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time and if sold at different times they shall be dated as of the respective dates of issue. The place of payment, rate of interest, denominations and all other terms, details and contents of said notes, including provisions for redemption if deemed desirable, shall be determined by the Supervisor of the Town of Northumberland.

Section 8. The Supervisor of the Town of Northumberland is hereby authorized to designate these notes as qualified tax-exempt obligations pursuant to section 265 (b) (3) of the Internal Revenue Code of 1986. The Town of Northumberland does not reasonably expect to issue in excess of Ten Million Dollars (\$10,000,000.00) of its general obligations in a calendar year ending December 31, 2019. The Town Board covenants that it will take any necessary action to all things and not take any prohibited action to ensure that the interest on the notes will be exempt from federal taxation at all times.

Section 9. Such bond anticipation notes shall be signed by the Supervisor of the Town of Northumberland and shall have the corporate seal of the Town of Northumberland affixed thereto and attested by the Town Clerk.

Section 10. The full faith and credit of said Town of Northumberland, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such notes as the same respectively become due and payable. The bond anticipation notes shall be paid from the aforesaid revenues or may be redeemed as provided by the Local Finance Law of the State of New York.

Section 11. This resolution shall take effect immediately.

Councilman George Hodgson seconded the introduction of Resolution #39 of 2019.

Supervisor Willard Peck – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman John DeLisle – “Aye”

Councilman George Hodgson – “Aye”

Councilwoman Patricia Bryant – “Aye”      Resolution #39 of 2019 Adopted

4. Highway Supt David Coffinger stated that he had some old highway equipment that is no longer used and is just sitting there. Highway Supt Coffinger stated that he would like the Town Board’s approval to sell these items on Auction International. Councilman John DeLisle made a motion to authorize Highway Supt Coffinger to sell the used highway equipment on Auction International. Councilman George Hodgson seconded the motion. All in favor, motion carried.

5. 2019 John Deere 75G Excavator: Supervisor Willard Peck stated that Highway Supt Coffinger came to him regarding the need for an Excavator. Highway Supt Coffinger had researched used Excavators and the price was extremely high for the age and condition of the used Excavator. Highway Supt Coffinger found a 2019 John Deere 75G Excavator on NYS Contract #PC67075. Supervisor Willard Peck is recommending that the Town Board do a John Deere Financial Lease Purchase Agreement.

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Councilman Paul Bolesh introduced Resolution #40 of 2019 –

**WHEREAS**, the Town of Northumberland is in need of a Excavator, and

**WHEREAS**, the Town of Northumberland has determined that the 2019 John Deere 75G Excavator on State Contract meets the town’s needs, therefore be it

**RESOLVED**, the Town of Northumberland authorizes Supervisor Willard Peck to enter into an Agreement with John Deere Financial for a lease purchase agreement with three (3) consecutive year equal payments of \$ 38,933.00.

Councilwoman Patricia Bryant seconded the introduction of Resolution #40 of 2019

Supervisor Willard Peck – “Aye”  
Councilman Paul Bolesh – “Aye”  
Councilman John DeLisle – “Aye”  
Councilman George Hodgson – “Aye”  
Councilwoman Patricia Bryant – “Aye”      Resolution #40 of 2019 Adopted

**APPOINTMENTS**

1. Schuyler Park: Stephanie Bowen’s term on the Schuyler Park Committee expires on May 31, 2019. Mrs. Bowen has sent an email indicating that she wishes to be reappointed. Councilman John DeLisle made a motion to appoint Stephanie Bowen to a three (3) year term on the Schuyler Park Committee. Councilman George Hodgson seconded the motion. All in favor, motion carried.

**DESIGNATIONS**

1. Approve Vouchers for Payment: Councilwoman Patricia Bryant introduced Resolution # 41 of 2019

**BE IT RESOLVED**, the following Vouchers to be paid as presented:

A (General Fund) Vouchers # 98 - # 124 Total: \$ 21,839.95  
DA (Highway Fund) Vouchers # 72 - # 98 Total: \$ 109,724.07  
SS (Sewer Fund) Voucher # 5 Total: \$ 34.18

Councilman George Hodgson seconded the introduction of Resolution # 41 of 2019

Supervisor Willard Peck – “Aye”  
Councilman Paul Bolesh – “Aye”  
Councilman John DeLisle – “Aye”  
Councilman George Hodgson – “Aye”  
Councilwoman Patricia Bryant – “Aye”      Resolution # 41 of 2019 Adopted

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2. Supervisor Willard Peck presented the Supervisor's Report for February, 2019 for the Town Board's consideration. Councilwoman Patricia Bryant introduced Resolution # 42 of 2019 -

**BE IT RESOLVED**, pursuant to Section 125 of the Town Law, Supervisor Willard Peck rendered the following detailed statement of all money received and disbursed during February 2019:

**GENERAL**

Balance as of 01/31/2019	\$	2,241,297.73
Increases	\$	85,081.51
Decreases	\$	1,263,950.35
Balance as of 02/28/2019	\$	1,062,428.89

**HIGHWAY**

Balance as of 01/31/2019	\$	198,483.78
Increases	\$	583,357.00
Decreases	\$	134,288.46
Balance as of 02/28/2019	\$	647,552.32

**SEWER DISTRICT #1**

Balance as of 12/31/20189	\$	40,540.90
Increases	\$	4,862.41
Decreases	\$	25,046.29
Balance as of 02/28/2019	\$	20,357.02

**CAPITAL PROJECT – BUILDING**

Balance as of 01/31/2019	\$	12.45
Increases	\$	.00
Decreases	\$	.00
Balance as of 02/28/2019	\$	12.45

**BE IT RESOLVED**, the Town Board has reviewed and approved February 2019 Monthly Report by Supervisor Willard Peck as presented.

Councilman Paul Bolesh seconded the introduction of Resolution # 42 of 2019

Supervisor Willard Peck – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman John DeLisle – “Aye”

Councilman George Hodgson – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution # 42 of 2019 Adopted

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Councilman Paul Bolesh made a motion @ 8:40 PM to adjourn the Regular Monthly Meeting. Councilman George Hodgson seconded the motion. All in favor, motion carried.

Respectfully submitted,

Denise Murphy  
Town Clerk