

**Town of Northumberland  
Town Board Meeting  
March 14, 2019**

The Regular Monthly Meeting of the Northumberland Town Board was called to order @ 7:00 PM by Supervisor Willard Peck. Following the salute to the flag, roll call was taken. Those attending included Supervisor Willard Peck; Councilman Paul Bolesh; Councilman George Hodgson and Councilwoman Patricia Bryant. Councilman John DeLisle was absent. Also attending were Clerk Denise Murphy; Town Attorney David Brennan; Building and Zoning Administrator Richard Colozza; Highway Supt Harold Vance Jr and Deputy Highway Supt R. David Coffinger.

**PUBLIC PARTICIPATION**

There were no comments from the public.

**APPROVAL OF MINUTES**

1. Councilman Paul Bolesh made a motion to approve the minutes of the February 14, 2019 Public Hearing on proposed Local Law #1 of 2019. Councilwoman Patricia Bryant seconded the motion. All in favor, motion carried.
2. Councilwoman Patricia Bryant made a motion to approve the minutes of the February 14, 2019 Regular Monthly Meeting. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

**CORRESPONDENCE**

1. Dog Control Officer's Report for February, 2019: Edward Cross, Dog Control Officer answered 4 complaints, issued 3 warnings and 3 summons.
2. Highway Supt Letter of Resignation: Harold Vance Jr submitted his Letter of Resignation, dated March 4, 2019, as Highway Supt effective March 31, 2019. Supervisor Willard Peck stated that Mr. Vance has done a fantastic job as Highway Supt and wishes him the very best in his retirement.
3. Cyber Security: The Town of Northumberland received a letter from Henry van den Heever, Senior Risk Control Specialist with NYMIR regarding cyber security recommendations. Town Clerk Murphy provided Town Board Member's with a sample Internet Use Policy and NYS Technology Law for their review and possible adoption from both NYMIR and Saratoga County.
4. Discrimination & Harassment Complaint Training: The Town of Northumberland received information from NYMIR regarding Discrimination & Harassment Complaint/Investigation Process Train-The-Trainer Seminar to fulfill Annual Training Requirements. The training will be held on April 15, 2019 at North Colonie CSD. The Seminar is from 8:30 am – 11:30. Councilwoman Patricia Bryant stated that she will attend.

**Town of Northumberland  
Town Board Meeting  
March 14, 2019**

5. Supervisor Willard Peck stated that he received an email from Angelo Calbone, President and CEO of Saratoga Hospital requesting a Letter of Support. Mr. Calbone is requesting support of their Certificate of Need application to the NYS Department of Health for the construction of an Orthopedic Ambulatory Surgery Center on the Saratoga Hospital property at Exit 12 in Malta. Support from the community is essential to securing approval of their application. Supervisor Willard Peck presented a proposed Letter of Support for this project. Councilwoman Patricia Bryant made a motion authoring Supervisor Willard Peck to sign the letter to Barbara DelCogliano, NYS Department of Health in support of the Certificate of Need application from Saratoga Partners North to build an Ambulatory Surgery Center on the Saratoga Hospital property at Exit 12 in Malta. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

**NEW BUSINESS**

1. Deputy Highway Supt: Supervisor Willard Peck informed the public that the Town Board, after last month's Town Board Meeting, offered the position to Richard David Coffinger II. Mr. Coffinger accepted the position. Councilman George Hodgson made a motion to appoint Richard David Coffinger II the position of Deputy Highway Supt effective March 1, 2019 with an annual salary of \$53,000. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

2. Agreement for the Expenditure of Highway Moneys: Highway Supt Harold Vance Jr. submitted his Agreement to spend Highway Funds for the Town Board's approval. Highway Supt Harold Vance Jr. stated that he would like to pave Homestead Road. Councilman George Hodgson introduced Resolution # 35 of 2019

**BE IT RESOLVED**, pursuant to the provision of Section 284 of the Highway Law, the Northumberland Town Board Members agree that moneys levied and collected in the Town for the repairs and improvement of highways and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS: The sum of \$160,000.00 shall be set aside to be expended for primary work and general repair on 60.38 miles of town highways, including sluices and culverts.

2. PERMANENT IMPROVEMENT: The sum of \$250,000.00 shall be set aside for the following town highways and repairs on various roads as needed.

(a) On Homestead Road commencing at King Road/County Route 39 leading to Town Line a distance of 9,509 feet.

Type #3 or 6 WIDTH OF TRAVELED SURFACE 22' THICKNESS 2 – 2 ½" SUBBASE reclaimed asphalt adding coarse rubble as needed, ditching and replacement of culverts as needed.

**Town of Northumberland  
Town Board Meeting  
March 14, 2019**

Councilman Paul Bolesh seconded the introduction of Resolution #35 of 2019.

Supervisor Willard Peck – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman George Hodgson – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution #35 of 2019 Adopted

3. 10<sup>th</sup> Annual Hudson Crossing Triathlon: The Town Board received an email from Anna Payne, Office Manager with Green Leaf Racing. The Organization is hoping that the Town of Northumberland will again be supportive of the 10<sup>th</sup> Annual Hudson Crossing Triathlon. The event is scheduled to take place on June 9<sup>th</sup>, 2019 at Hudson Crossing Park, from 8 am to 11 am.

Councilman George Hodgson introduced Resolution #36 of 2019 –

**WHEREAS**, the Town of Northumberland received a request for support of the 10<sup>th</sup> Annual Hudson Crossing Triathlon from Green Leaf Racing LLC, and

**WHEREAS**, the event is scheduled to take place on June 9<sup>th</sup>, 2019 at Hudson Crossing Park, from 8:00 am to 11:00 am, therefore be it

**RESOLVED**, the Northumberland Town Board support Green Leaf Racing LLC efforts to hold the Hudson Crossing Triathlon on Sunday, June 9, 2019 during the hours of 8:00 am through 11:00 am. The Town of Northumberland is not sponsoring the event, and be it further

**RESOLVED**, it will be necessary to maintain highway traffic and to protect the safety of participants in this event and Green Leaf Racing LLC will be responsible to obtain the necessary traffic control assistance from the Sheriff’s Department and to obtain any permits required outside the jurisdiction of the Town of Northumberland, and be it further

**RESOLVED**, Green Leaf Racing LLC must provide a Certificate of Liability Insurance in the amount of \$1,000,000.00 Bodily Injury per occurrence; \$1,000,000.00 Property damage per occurrence; \$2,000,000.00 Aggregate or \$1,000,000.00 combined single limit and must name the Town of Northumberland as additional insured, and be it further

**RESOLVED**, Green Leaf Racing will not hold the Town of Northumberland liable for any claims for injury or damages resulting from or arising out of the use of the Town’s park. Green Leaf Racing LLC agrees to indemnify the Town and hold it harmless against any and all such claims, damages, losses and expenses, including reasonable attorney’s fees, as a result of the Green Leaf Racing gathering.

**Town of Northumberland  
Town Board Meeting  
March 14, 2019**

Councilman Paul Bolesh seconded the introduction of Resolution # 36 of 2019.

Supervisor Willard Peck – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman George Hodgson – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution #35 of 2019 Adopted

4. Nevins Cemetery: The Town Board received a letter from Tony Garcia, with the American Legion of Glens Falls regarding the Nevins Cemetery located on West River Road. Mr. Garcia requested that the Town restore the cemetery to presentable condition and maintain it annually. The property adjacent to the south is 1007 W River Road, is owned by Brett Wood. The current resident Josh Wood son of Brett Wood, is willing to allow people access to the cemetery if access from the West River Road is impractical for parking and entrance. Sidney Berry’s grave is at the rear left, to the west and south. Mr. Garcia would like the town to purchase a Revolutionary War Gravemarker. With the Town’s permission BSA Troop 6 of Glens Falls would like to put up a sign and path to the headstone of Berry. Sidney Berry’s headstone is in incredible good shape. Mr. Garcia would like the town to arrange for a blue and yellow historical marker roadside reading “Nevins Cemetery, burial site of Col. Sidney Berry (1745-1820) Aide to General George Washington, First Town Supervisor, Town of Northumberland.” The Town Board had a lengthy discussion as to what can be completed as soon as the weather warms up. Town Attorney David Brennan will provide the Town Board information on the William Pomeroy Foundation that provides Grants to municipalities for NYS Historic Markers.

5. Councilman Paul Bolesh informed the Town Board Members that he will hold a Town Wide Cleanup from May 4 – May 10<sup>th</sup>. Councilman Bolesh stated that he would like the Town to put together a Town Wide Newsletter for distribution in early April.

6. Terrel Hills Water Company: Supervisor Peck stated that last month the Town Board was informed from residence in Terrel Hills that a rate increase was submitted to the Public Service Commission. The increase was 103.39%. The rate increase was to come into effect March 1, 2019. The Terrel Hills Water Co. has agreed to postpone the effective date of the proposed tariff amendments and statement to June 1, 2019 to allow additional time for the Public Service Commission to complete the review. Supervisor Peck stated that he has asked Attorney David Brennan to prepare a letter on behalf of the Town Board expressing our concerns. Councilwoman Patricia Bryant made a motion authoring Supervisor Willard Peck to sign a letter, on behalf of the Northumberland Town Board, to NYS Department of Public Service regarding a minor rate filing of Terrel Hills Water Company, Inc to increase its annual revenues by about \$51,003 or 103.39%. Councilman George Hodgson seconded the motion. All in favor, motion carried.

**APPOINTMENTS (Terms that expire in 2019)**

Planning Board – Britt Bassinger’s term expires 08/31/2019

Zoning Board of Appeals – Bruce Bemis’s term expires 08/31/2019

Schuyler Park Committee – Stephanie Bowen’s term expires 05/31/2019

Board of Assessment Review – Paulette Foote’s term expires 09/31/2019

**Town of Northumberland  
Town Board Meeting  
March 14, 2019**

**DESIGNATIONS**

1. Approve Vouchers for Payment: Councilwoman Patricia Bryant introduced Resolution # 36 of 2019

**BE IT RESOLVED**, the following Vouchers to be paid as presented:

A (General Fund) Vouchers # 68 - # 97 Total: \$ 23,329.85  
DA (Highway Fund) Vouchers # 52 - # 71 Total: \$ 50,261.85  
SS (Sewer Fund) Voucher # 5 Total: \$ 38.36

Councilman George Hodgson seconded the introduction of Resolution # 36 of 2019

Supervisor Willard Peck – “Aye”  
Councilman Paul Bolesh – “Aye”  
Councilman George Hodgson – “Aye”  
Councilwoman Patricia Bryant – “Aye”                      Resolution # 36 of 2019 Adopted

2. Supervisor Willard Peck presented the Supervisor’s Report for January, 2019 for the Town Board’s consideration. Councilwoman Patricia Bryant introduced Resolution #37 of 2019 -

**BE IT RESOLVED**, pursuant to Section 125 of the Town Law, Supervisor Willard Peck rendered the following detailed statement of all money received and disbursed during January 2019:

**GENERAL**

|                          |    |              |
|--------------------------|----|--------------|
| Balance as of 12/31/2018 | \$ | 953,912.99   |
| Increases                | \$ | 1,330,388.85 |
| Decreases                | \$ | 43,004.11    |
| Balance as of 01/31/2019 | \$ | 2,241,297.73 |

**HIGHWAY**

|                          |    |            |
|--------------------------|----|------------|
| Balance as of 12/31/2018 | \$ | 248,930.99 |
| Increases                | \$ | 324.00     |
| Decreases                | \$ | 50,744.81  |
| Balance as of 01/31/2019 | \$ | 198,510.18 |

**SEWER DISTRICT #1**

|                          |    |           |
|--------------------------|----|-----------|
| Balance as of 12/31/2018 | \$ | 44,498.84 |
| Increases                | \$ | 0.00      |
| Decreases                | \$ | 1,957.94  |
| Balance as of 01/31/2019 | \$ | 40,540.90 |

**Town of Northumberland  
Town Board Meeting  
March 14, 2019**

**CAPITAL PROJECT – BUILDING**

|                          |    |       |
|--------------------------|----|-------|
| Balance as of 12/31/2018 | \$ | 12.45 |
| Increases                | \$ | .00   |
| Decreases                | \$ | .00   |
| Balance as of 01/31/2019 | \$ | 12.45 |

**BE IT RESOLVED**, the Town Board has reviewed and approved January 2019 Monthly Report by Supervisor Willard Peck as presented.

Councilman Paul Bolesh seconded the introduction of Resolution # 37 of 2019

Supervisor Willard Peck – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman George Hodgson – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution # 37 of 2019 Adopted

Councilman Paul Bolesh made a motion @ 8:10 PM to adjourn the Regular Monthly Meeting. Councilwoman Patricia Bryant seconded the motion. All in favor, motion carried.

Respectfully submitted,

Denise Murphy  
Town Clerk