

**Town of Northumberland
Town Board Meeting
January 9, 2020**

The Regular Monthly Meeting of the Northumberland Town Board was called to order @ 7:12 PM.

PUBLIC PARTICIPATION

There were no comments from the public

APPROVAL OF MINUTES

1. Councilman George Hodgson made a motion to approve minutes of the December 12, 2019 Regular Monthly Meeting. Councilman John DeLisle seconded the motion. All in favor, motion carried.
2. Councilman John DeLisle made a motion to approve the minutes of the December 31, 2019 End of Year Meeting. Councilman George Hodgson seconded the motion. All in favor, motion carried.

CORRESPONDENCE

1. Dog Control Officers Report: Edward Cross, Dog Control Officer, submitted his report for December 2019. Mr. Cross answered 4 Complaints, issued 2 Warnings, pulled 1 Summons and addressed 1 dog bite.
2. Supervisor Willard Peck received an email from Spencer Hellwig, Saratoga County Administrator regarding the 2020 Census Committee. Mr. Hellwig stated that he is looking for some information. Does the Town have or plan on undertaking any 2020 Census related initiatives, and if we do, they are looking for the Contact information? Christina Kilburn is our contact person for the 2020 Census and has provided her information to the Census Bureau. The contact information was forwarded to Mr. Hellwig.

NEW BUSINESS

1. Councilman John DeLisle introduced Resolution #22 of 2020 –

WHEREAS, Willard Peck, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Supervisor of the Town of Northumberland;

WHEREAS, Denise Murphy, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of the Town Clerk/Tax Collector of the Town of Northumberland; and

WHEREAS, George Hodgson, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Councilman of the Town of Northumberland; and

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WHEREAS, Patricia Bryant, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Councilwoman of the Town of Northumberland; and

WHEREAS, John DeLisle, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Councilman of the Town of Northumberland; and

WHEREAS, Paul Bolesh, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of councilman of the Town of Northumberland; and

WHEREAS, James Evans, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Town Justice of the Town of Northumberland; and

WHEREAS, John Mannix, Jr., of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of the Town Justice of the Town of Northumberland; and

WHEREAS, Richard David Coffinger, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Highway Superintendent of the Town of Northumberland; and

WHEREAS, Richard Colozza, of the Town of Northumberland, County of Saratoga, New York, has been appointed to the office of Building and Zoning Administrator of the Town of Northumberland; and

WHEREAS, David Brennan, of the Town of Northumberland, County of Saratoga, New York, has been appointed to the office of the Town Attorney of the Town of Northumberland; and

WHEREAS, Judy Taylor, of the Town of Northumberland, County of Saratoga, New York, has been appointed to the office of Town Bookkeeper of the Town of Northumberland

NOW, THEREFORE, we as respective officers above do hereby undertake with the Town of Northumberland that we will faithfully perform and discharge the duties of our office, and will promptly account for and pay over all moneys or property received as a Town Officer, in accordance with the law; and

This undertaking of the Town Supervisor is further conditioned upon that he will well and truly keep, pay over and account for all moneys and property, including any special district funds, belonging to the Town and coming into his hands as such Supervisor; and

This undertaking of the Town Clerk/Tax Collector is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Receiver of taxes and Assessments; and

The Town does and shall maintain insurance coverage, presently with Adirondack Trust Insurance Agency, in the amount of \$10,000 plus an additional \$1,000,000 for the Town Clerk/Tax Collector,

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\$1000,000 for the Town Supervisor to indemnify against losses through the failure of the officers, clerks and employees covered thereunder faithfully to perform their duties or to account property for all monies or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks and employees covered thereunder.

Councilwoman Patricia Bryant seconded the introduction of Resolution #22 of 2020

Supervisor Willard Peck – “Aye”

Councilman John DeLisle – “Aye”

Councilman George Hodgson – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution #22 of 2020 Adopted

2. Waste/Recyclable Service: Councilman John DeLisle introduced Resolution #23 of 2020 -

WHEREAS, The Town of Northumberland is soliciting sealed bids for Waste Removal Service and Recycling at the Town Transfer Station located at 392 Peters Road for the balance of fiscal year 2020.

General

All invoices must be submitted on a monthly basis.

All roll offs and bins to be located and placed at the Town’s Transfer Station.

Proof of Insurance is required naming the Town of Northumberland as additional insured on a primary and non-contributory basis.

The awarded bidder must sign a contract with a provision holding the “Town of Northumberland” harmless (indemnification) to cover the awarded bidder’s actions and actions of their employees.

The Contract will commence March 1, 2020 and will end December 31, 2020. The Town shall have the right to renew the contract for one additional year. Further, the Town may cancel the contract for any reason upon the provision of 30 days’ notice.

Part A - Solid Waste Containers and Hauling

Provide Rental and Hauling of 3 – 30 yard roll offs. Hauling of the dumpsters is to occur weekly.

The submitted bid form must also include the cost of an additional 30 yard roll off container with hauling at the Transfer Station on a per-week basis if requested by the Town of Northumberland.

- All Solid Waste will be hauled to Finch Waste Company, located at 424 Peters Road, Gansevoort, NY 12831
- The Town of Northumberland does not accept C & D waste, yard waste and tires.

Part B - Recycling Containers and Service

Bid to include rental of containers and hauling with disposal/recycling fees (if any) from the Town of Northumberland’s Transfer Station located on Peters Road to an appropriately permitted facility of the Bidder’s selection. Presently the Town of Northumberland recycles flattened cardboard and requires 2 –

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10 yard containers, as well as newspaper, magazines, plastic bottles, glass bottles and jars and steel cans which require 31 – 96 gallon containers. Hauling and disposal/recycling is on a weekly basis. The Transfer Station does not accept Christmas trees and leaves for composting. The bid form price must include the cost of any additional bins with hauling/disposal on a per-week basis if requested by the Town of Northumberland for disposal/recycling.

Bidding Process

All bidders must submit a Bid Proposal for both Part A - Solid Waste Containers and Hauling and Part B - Recycling Containers and Service. The bid will be awarded to one entity with the lowest monthly fee for the base bid for Part A and Part B. All bids must be submitted on the Bid Form which is available from the Town Clerk and must be received in a sealed envelope no later than close of business (4:00 p.m.) on Thursday, February 6, 2020 and must be addressed to the “Bid Committee – Waste Removal,” Town of Northumberland, PO Box 128, 17 Catherine Street, Gansevoort, NY 12831. In addition, each bid must be accompanied by a Non-Collusive Bidding Certificate which is available at the Town Clerk’s Office. Bids will be opened and read aloud on Friday February 7, 2020 at 10:00 a.m. at Town Hall. The Town Board reserves the right to reject any and all bids, waive any irregularities in bidding and accept the bid that is best suited for the Town. No bids received may be withdrawn by any bidder for a period of ninety (90) days from the date of the bid opening.

Councilman George Hodgson seconded the introduction of Resolution #23 of 2020

Supervisor Willard Peck – “Aye”
Councilman John DeLisle – “Aye”
Councilman George Hodgson – “Aye”
Councilwoman Patricia Bryant – “Aye”

Resolution #23 of 2020 Adopted

3. Rugg Road/Route 32N: Supervisor Willard Peck stated that the Town has not received notification from New York State Department of Transportation regarding replacing the “Yield” sign to a “Stop” sign at the intersection. Supervisor Peck stated that he has received numerous calls from residents concerned about cars coming off Rugg Road, not stopping. Supervisor Willard Peck asked Highway Supt to contact New York State Department of Transportation to see if they have determined the outcome of the town’s request to change the “Yield” to a “Stop” sign at this intersection. A discussion followed regarding redesigning the intersection to make it a “T” intersection. Highway Supt Coffinger stated he will discuss this with New York State Department of Transportation.

APPOINTMENTS

(The following terms expire in 2020)

1. Board of Assessment Review: Jennifer Amidon (term expires 09/30/2020)
2. Schuyler Park Committee: John DeLisle (term expires 05/31/2020)
3. Zoning Board of Appeals: No Term expires
4. Planning Board: Jeffrey King (Term expires 09/30/2020)

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DESIGNATIONS:

1. Approve Vouchers for Payment: Councilman John DeLisle introduced Resolution # 24 of 2020

BE IT RESOLVED, the following Vouchers to be paid as presented:

A (General Fund) Vouchers # 1 - # 16 Total: \$ 14,982.83
DA (Highway Fund) Vouchers # 1 - # 10 Total: \$ 30,009.89

Councilwoman Patricia Bryant seconded the introduction of Resolution # 24 of 2020

Supervisor Willard Peck – “Aye”
Councilman John DeLisle – “Aye”
Councilman George Hodgson – “Aye”
Councilwoman Patricia Bryant – “Aye”

Resolution #24 of 2020 Adopted

2. Approval of Supervisor’s Report for November, 2020 for the Town Board’s consideration.
Councilwoman Patricia Bryant introduced Resolution # 25 of 2020 -

BE IT RESOLVED, pursuant to Section 125 of the Town Law, Supervisor Willard Peck rendered the following detailed statement of all money received and disbursed during November 2019:

GENERAL

Balance as of 10/31/2019	\$	1,232,131.39
Increases	\$	163,794.78
Decreases	\$	261,110.89
Balance as of 11/30/2019	\$	1,134,815.28

HIGHWAY

Balance as of 10/31/2019	\$	200,181.75
Increases	\$	200,045.49
Decreases	\$	70,865.26
Balance as of 11/30/2019	\$	329,361.98

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SEWER DISTRICT #1

Balance as of 10/31/2019	\$	17,713.71
Increases	\$	0.73
Decreases	\$	23.61
Balance as of 10/31/2019	\$	17,690.83

BE IT RESOLVED, the Town Board has reviewed and approved November 2019 Monthly Report by Supervisor Willard Peck as presented.

Councilman George Hodgson seconded the introduction of Resolution #25 of 2020

Supervisor Willard Peck – “Aye”

Councilman John DeLisle – “Aye”

Councilman George Hodgson – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution #25of 2020 Adopted

ADJOURNMENT

Councilman George Hodgson made a motion to adjourn the Regular Monthly Meeting @ 7:50 PM.
Councilwoman Patricia Bryant seconded the motion. All in favor, motion carried.

Respectfully submitted,

Denise Murphy
Town Clerk