

**Town of Northumberland
Town Board Meeting
January 10, 2019**

Supervisor Willard Peck called the Regular Monthly Meeting of the Northumberland Town Board to order @ 7:10 PM. Following the salute to the flag, roll call was taken. Those attending were Supervisor Willard Peck; Councilman Paul Bolesh; Councilman John DeLisle; Councilman George Hodgson and Councilwoman Patricia Bryant. Also attending were Clerk Denise Murphy; Highway Supt Harold Vance Jr.; Building and Zoning Administrator Richard Colozza and provisional Town Attorney David Brennan.

PUBLIC PARTICIPATION

Supervisor Willard Peck stated at this time he would like a moment of silence to remember Douglas Ward who passed away unexpectedly on December 30, 2018 while hiking with his family.

Supervisor Willard Peck stated that the Town of Northumberland has a Local Law regarding the appointment of a Town Attorney. Presently, Local Law #1 of 2009 states that our Town Attorney need not be an elector of the Town of Northumberland so long as he/she is a resident of the County of Saratoga, Warren or Washington of the State of New York. Supervisor Willard Peck stated that he would like to hire David Brennan as Town Attorney. Attorney Brennan lives in Albany County. Supervisor Willard Peck stated that he would like to hold a Public Hearing at February's Town Board Meeting to amend Local Law #1 of 2009 to state that the Town Attorney need not be an elector of the Town of Northumberland so long as he/she is a resident of the County of Saratoga or an adjoining County. Based on Attorney Brennan not being a resident of either Saratoga, Warren or Washington County he can only be appointed as provisional Town Attorney until after a new Local Law is adopted. Councilman George Hodgson made a motion to appoint David Brennan as provisional Town Attorney and to hold a Public Hearing on proposed Local Law #1 of 2019 amending Local Law #1 of the year 2009 on February 14, 2019 @ 7:00 PM. Councilwoman Patricia Bryant seconded the motion. All in favor, motion carried.

APPROVAL OF MINUTES

1. Councilwoman Patricia Bryant made a motion to approve minutes of the December 12, 2018 Regular Monthly Meeting. Councilman John DeLisle seconded the motion. All in favor, motion carried.
2. Councilman Paul Bolesh made a motion to approve the minutes of the December 27, 2018 End of Year Meeting. Councilman George Hodgson seconded the motion. All in favor, motion carried.

CORRESPONDENCE

1. Moreau Emergency Squad submitted their call report for 2018. Moreau Emergency Squad answered 211 calls in the Town of Northumberland or 8.5% of the 2,484 total calls answered in 2018.
2. Town Historian Georgia Ball submitted her Historian Report for 2018. Supervisor Peck stated that he really enjoys reading her yearly report.

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3. The Town of Northumberland was copied on a letter from New York State Agriculture and Markets to Saratoga P.L.A.N. regarding Half-A-Chance Farm owned by Michelle Peters. NYS Department of Agriculture and Markets, through its Farmland Protection Implementation Grants (FPIG), has awarded the Saratoga P.L.A.N. the sum of \$311,044. This funding is to assist the land trust in a purchase of Development Rights project to permanently protect the viable agricultural lands associated with Half-A-Chance Farm.

OLD BUSINESS

1. Sexual Harassment: Adoption of the Sexual Harassment Policy was tabled until next month to allow legal counsel the opportunity to review.

NEW BUSINESS

1. Deputy Highway Superintendent: Supervisor Willard Peck presented a proposed "Ad" for Deputy Highway Superintendent:

(Position of Deputy Highway Superintendent)

The Town of Northumberland is accepting applications for the position of Deputy Highway Superintendent. To qualify for the position of Deputy Highway Superintendent, the applicant must reside in the Town of Northumberland. Preference will be given to applicants who have experience in highway and drainage construction, heavy equipment operation and snow removal. .

The Deputy Highway Superintendent reports to and works under the direction of the Highway Superintendent. In the absence of the Highway Superintendent, the Deputy acts in the place of the Highway Superintendent. Some of the Responsibilities of the Deputy Highway Superintendent, include, but are not limited to:

- managing the care of town roads, sidewalks and bridges;
- keeping roads in repair and free of obstructions including snow;
- managing and directing Highway Department employees and staff;
- inspecting the roads and bridges within the town annually;
- planning, estimating and overseeing road work and similar projects;
- managing seasonal cleanups and lawn mowing or snow removal at town properties;
- removing weeds, brush and tree limbs from town roads and rights of ways;
- preparing bid specifications and estimates for paving or repair of roads;
- record keeping, including an inventory of roads, equipment and tools;
- attending meetings with other town staff or other jurisdictions;
- preparing monthly reports to the Town Board and reports to other agencies;
- preparing an annual budget and maintaining financial records.

Letters of interest and a statement of qualifications or resume should be addressed to Denise Murphy, Town Clerk, Town of Northumberland, P.O. Box 128, Gansevoort, NY 12831 and must be received no later than Friday, February 1, 2019.