

**Town of Northumberland
Town Board Meeting
September 14, 2017**

The Regular Monthly Meeting was called to order@ 7:45 PM by Supervisor Willard Peck. Following the salute to the flag, roll call was taken. Those attending included Supervisor Willard Peck; Councilman Paul Bolesh; Councilman John DeLisle; Councilman George Hodgson and Councilwoman Patricia Bryant. Also attending were Clerk Denise Murphy; Building and Zoning Administrator Richard Colozza; Highway Supt Harold Vance Jr. and Town Attorney Douglas Ward.

PUBLIC PARTICIPATION

James Norton with the Prevention Council came before the Town Board regarding some of their findings and what programs they are offering. The northern Saratoga County area has had a 100% increase in drugged driving, a 2,000% increase in Medicaid claims for opioid dependence related treatment in the 3 zip codes (12831, 12871, 12803). Northern Saratoga County overdose death rate has increased from 8 per year to 27 per year. The Prevention Council has been given federal funding to reduce the use of primary prevention level including providing medication disposal, parent support, in school education, officer training, Narcan, treatment access and in home medication lock boxes. Mr. Norton was hoping to potentially bring some of these services to the town Hall.

APPROVAL OF MINUTES

1. Councilman Paul Bolesh made a motion to approve the minutes of the August 10, 2017 Regular Monthly Meeting. Councilman George Hodgson seconded the motion. All in favor, motion carried.

CORRESPONDENCE

1. Dog Control Officer's Report: Dog Control Officer Edward Cross submitted his report for August 2017. Mr. Cross answered 9 calls, brought 1 dog to the shelter, issued 2 warnings and had 1 bite case. Very busy month.

2. Letter of Resignation: The Town Board received a letter of Resignation from William Peck from the Board of Assessment Review. Councilman John DeLisle made a motion to accept William Peck's letter of resignation and to thank him for his years of service. Councilman Paul Bolesh seconded the motion.

Supervisor Willard Peck – "Abstain"
Councilman Paul Bolesh – "Aye"
Councilman John DeLisle – "Aye"
Councilman George Hodgson – "Aye"
Councilwoman Patricia Bryant – "Aye"

Motion carried.

**Town of Northumberland
Town Board Meeting
September 14, 2017**

3. Final Equalization Rate: The Town of Northumberland received a certification of the Final State Equalization Rate for the 2017 Assessment Roll is 100%.
4. Supervisor Peck stated a small movie has been made regarding the “Forgotten Farms” which will be shown at Skidmore College on Friday, September 29th @ 6:00 PM. There will be a post-screening panel discussion with local dairy farmers and the film producers. The movie is sponsored by Saratoga Co. Agricultural Promotion Committee, Saratoga PLAN, Cornell Cooperative Extension and Agricultural Stewardship Association.
5. Town Clerk Denise Murphy received an email from Tina Clark, a resident of Duncan Road, regarding the speed that vehicles are going on Duncan Road. The speed limit on Duncan Road is 45 MPH. Based on the established speed limit on Duncan Road, the Town Clerk was asked to send a letter to the Sheriff’s Department and ask for more patrolling on Duncan Road.

OLD BUSINESS

1. Town Hall Sign: The Town Board received three (3) options from Saratoga Flag for a town sign in front of the town hall. It was the consensus of the Town Board Members that they liked option C with a few changes. They agreed to have the sign say “Town of Northumberland – 17 Catherine Street”. The Town Clerk will forward the Town Board’s decision for a final draft for their approval.
2. Local Law #2 of 2017: Supervisor Willard Peck stated that the Town Board held a Public Hearing earlier tonight and received comments from the public. The only comments received were from Apex Solar Power Company. Councilman John DeLisle made a motion to adopt Local Law #2 of 2017 – “A Local Law amending Local Law #4 of the year 2006 and repealing Local Law #2 of the year 2016”. Councilman George Hodgson seconded the motion. All in favor, motion carried.

NEW BUSINESS

1. State and Municipal Facilities Program (SAM)/Construction of a Town Hall Parking Lot/
Project ID: # 7767: The Town of Northumberland has been selected in accordance with procedures required to receive a State and Municipal Facilities Program (SAM) grant in the amount of \$125,000. The project for which the Grant will be utilized is the construction of a Town Hall parking lot. The Dormitory Authority State of New York (DASNY) stated that the Town’s records indicate that we have fulfilled all the criteria necessary to receive a SAM Grant as set forth in the authorizing legislation for SAM. DASNY has forwarded two Grant Disbursement Agreements for the Town to execute and date. Once the execution copies and the completed exhibits are returned to the Dormitory Authority of the State of New York, they will ensure that they completed properly and continue to satisfy the requirements of the SAM program. Upon DASNY’s satisfactory review, a fully executed GDA will be returned to the town. At that time the Town may begin requisition process.

**Town of Northumberland
Town Board Meeting
September 14, 2017**

Councilwoman Patricia Bryant introduced Resolution # 69 of 2017

WHEREAS, the Town of Northumberland has been selected in accordance with procedures required to receive a State and Municipal Facilities Program (SAM) Grant in the amount of \$125,000, and

WHEREAS, the project for which the Grant will be utilized is the Construction of a Town Hall Parking Lot,

THEREFORE BE IT RESOLVED, the Northumberland Town Board authorizes Supervisor Peck to sign the Grant Disbursement Agreement between the Dormitory Authority (DASNY) of the State of New York and the Town of Northumberland.

Councilman John DeLisle seconded the introduction of Resolution # 69 of 2017.

Supervisor Willard Peck – “Aye”
Councilman Paul Bolesh – “Aye”
Councilman John DeLisle – “Aye”
Councilman George Hodgson – “Aye”
Councilwoman Patricia Bryant – “Aye”

Resolution #69 of 2017 adopted

2. NY Paid Family Leave: Supervisor Willard Peck stated that effective January 1, 2018, for private employers, the NY Paid Family Leave comes into effect. Public employers, such as the Town, are not required to participate in the Paid Family Leave, but may opt in if the Town Board decides to do so. David Meager, with Adirondack Trust Insurance, will be attending our October Town Board Meeting and he will give us more information and answer any questions.

3. Landry Overlook at Hudson Crossing Park: The Town Clerk received an email from Cindy Wian, Director with Hudson Crossing Park, regarding Landry Overlook at Hudson Crossing Park and looking for the Town’s approval. Ms. Wian states that after years of planning and collecting donations, they are finally hoping to move forward with the addition of the Louise Landry/Bridge of Boats Memorial Overlook on the bank of the Hudson River at Hudson Crossing Park. Phase 1 of this project is a simple landscaped “patio” planned for just about 50 yards north of the Dix Bridge, on the top of the bank and facing north and east toward the former Governor Dix mansion (now owned by Harry “Chip” Landry, husband of the late Louise Landry). Its view shed encompasses the site that many believe was the location for General Burgoyne’s “Bridge of Bateaux”. Ms. Wian is looking for approval from the Town of Northumberland and from Canal Corp for this Phase 1 of the project. Supervisor Peck stated that he has already talked with Cindy Wian and has given her approval to proceed.

4. Shred-It: The Town Clerk received a quote from Jennifer Schultz with Shred It for the off-site destruction of 22 boxes of old records. The records that are being destroyed are in compliance with the NYS Archives Retention Schedule. The estimated total cost is \$245 for 22 boxes. Councilman George Hodgson made a motion to authorize the off-site destruction of 22 boxes of old records that are in

**Town of Northumberland
Town Board Meeting
September 14, 2017**

compliance with the NYS Archives Retention Schedule. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

5. Justice Court Assistance Program (JCAP): The Town of Northumberland Town Court would like to submit a Grant in the amount of \$455 to purchase a Geneva Mailbox and a literature organizer. Councilwoman Patricia Bryant introduced Resolution #70 of 2017:

WHEREAS, the Northumberland Town Court has a total budget for 2017 in the amount of \$56,777.00 to cover the costs associated with the Northumberland Court System, and

WHEREAS, THE Northumberland Town Court is in need of funds for a Geneva Mailbox (drop box for Justice Court) and a Literature Organizer,

THEREFORE BE IT RESOLVED, the Northumberland Town Board authorizes the Justice Court to apply for a Grant in the amount of \$455 from the Justice Court Assistance Program (JCAP).

Councilman John DeLisle seconded the introduction of Resolution #70 of 2017.

Supervisor Willard Peck – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman John DeLisle – “Aye”

Councilman George Hodgson – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution # 70 of 2017 Adopted

APPOINTMENTS

1. Board of Assessment Review (BOAR): Supervisor Willard Peck reported that the BOAR has two openings, one to fill the unexpired term of William Peck and one new term. Councilman John DeLisle made a motion to appoint the following to the Board of Assessment Review:

Eric Avery (term will expire 09/31/2021)

Jennifer Amidon (term will expire 09/31/2020)

Councilman George Hodgson seconded the motion. All in favor, motion carried.

DESIGNATIONS

1. Approve Vouchers for Payment: Councilwoman Patricia Bryant introduced Resolution # 71 of 2017

BE IT RESOLVED, the following Vouchers to be paid as presented:

A (General Fund) Vouchers - # 245 - # 270 Total: \$ 21,877.30

DA (Highway Fund) Vouchers - # 165 - # 183 Total: \$ 79,111.97

**Town of Northumberland
Town Board Meeting
September 14, 2017**

SS (Gansevoort Sewer District) Voucher # 23 Total: \$ 30.08

Councilman John DeLisle seconded the introduction of Resolution # 71 of 2017

Supervisor Willard Peck – “Aye”
Councilman Paul Bolesh – “Aye”
Councilwoman Patricia Bryant – “Aye”
Councilman John DeLisle – “Aye”
Councilman George Hodgson – “Aye”

Resolution # 71 of 2017 Adopted

2. Supervisor’s Financial Report for July 2017: Councilman Paul Bolesh introduced Resolution # 72 of 2017:

BE IT RESOLVED, pursuant to Section 125 of the Town Law, Supervisor Willard Peck rendered the following detailed statement of all money received and disbursed during the July 2017:

GENERAL

Balance as of 06/30/2017	\$	1,027,361.52
Increases	\$	156,135.06
Decreases	\$	79,280.16
Balance as of 07/31/2017	\$	1,104,216.42

HIGHWAY

Balance as of 06/30/2017	\$	336,115.69
Increases	\$	137.33
Decreases	\$	53,622.43
Balance as of 07/31/2017	\$	282,630.59

SEWER DISTRICT #1

Balance as of 06/30/2017	\$	41,482.77
Increases	\$	6.37
Decreases	\$	1,625.39
Balance as of 07/31/2017	\$	39,863.75

CAPITAL PROJECT – BUILDING

Balance as of 06/30/2017	\$	267.65
Increases	\$	0.02
Decreases	\$	0.00
Balance as of 07/31/2017	\$	267.67

**Town of Northumberland
Town Board Meeting
September 14, 2017**

BE IT RESOLVED, the Town Board has reviewed and approved July 2017 Monthly Report by Supervisor Willard Peck as presented.

Councilman John DeLisle seconded the introduction of Resolution #72 of 2017

Supervisor Willard Peck – “Aye”
Councilman Paul Bolesh – “Aye”
Councilwoman Patricia Bryant – “Aye”
Councilman John DeLisle – “Aye”
Councilman George Hodgson – “Aye”

Resolution # 72 of 2017 Adopted

DEPARTMENTS

Highway: Highway Supt Harold Vance Jr. reported that he has finished the paving and hopes to have shoulders done next week. Highway Supt Vance stated that he is looking at the cost for a generator for the Highway Garage. Highway Supt Vance stated that he will first determine the size needed and then if there are any on State Bid.

Town Clerk: Town Clerk Denise Murphy reminded the Town Board Members that October’s Town Board Meeting will be on Monday, October 2, 2017 @ 7:00 PM.

Councilman John DeLisle made a motion @ 9:10 PM to go into Executive Session to discuss personnel matters and litigation. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

Councilman George Hodgson made a motion to reconvene the Regular Monthly Meeting @ 9:40 PM. Councilwoman Patricia Bryant seconded the motion. All in favor, motion carried.

Supervisor Peck stated that no action was taken. Councilman Paul Bolesh made a motion @ 9:45 PM to adjourn the Regular Monthly Meeting. Councilman George Hodgson seconded the motion. All in favor, motion carried.

Respectfully submitted,

Denise Murphy, Town Clerk
Town of Northumberland